

PHYSICAL ENVIRONMENT SECTION

[Link to Physical Environment Pie Chart, 14 KB .pdf](#)

P R O G R A M E X P L A N A T I O N S

I N T R O D U C T I O N

The Physical Environment Program supports all services related to building and land use permitting, community and regional parks, various recreational programs, solid waste disposal, surface water management, waste water treatment, roads and transit operations. These services are delivered by the Departments of Development and Environmental Services (DDES), Natural Resources and Parks (DNRP), and Transportation (DOT). They are all dedicated to enhancing the quality of life and economic vitality of the Puget Sound region. Below is a summary of each of these departments and its budget highlights.

The Department of Development and Environmental Services' long-term financial stability requires that the department raise its fees to keep pace with cost increases. DDES is now in the third year of their revised fee structure and continues to manage the challenges associated with that change in course. Some of the challenges addressed by the Department are increased costs associated with the Classification Compensation Project, health benefits and central charges. The Department's fund balance and fee levels will be an issue that management will need to continue to address as they strive to maintain a positive fund balance in 2002.

The Department is forecasting a reduction in business in 2002. This is consistent with the Department's experience in 2000 and 2001 and reflects the general rate of [development's] economic downturn and reductions for annexations and incorporations as well.

The Executive Proposed 2002 Budget implements the Executive Branch Reorganization proposed by the Executive in May and approved by the King County Council in September. This includes the following changes to agencies in the Physical Environment Program:

- The previous departments of parks and recreation and natural resources have been merged into a new Department of Natural Resources and Parks (DNRP).
- The central GIS team from the Information & Telecommunications Services Division have been transferred to DNRP and consolidated with GIS staff from other agencies.
- The Commission for Marketing Recyclable Materials has been merged with the Solid Waste Advisory Committee; and the Agriculture Commission has assumed the responsibilities of the Livestock Oversight Committee, which has been disbanded.
- The responsibility for billing and collecting sewage capacity charge revenues (and the associated staff) have been transferred from the Finance Department to the Wastewater Treatment Division.
- The administration of the Industrial Waste Program has been transferred from the Water and Land Resources Division to the Wastewater Treatment Division; and the administration of the Surface Water CIP has been transferred from the Wastewater Treatment Division to the Water and Land Resources Division.
- A new Office of Rural and Resource Lands has been established within the Water and Land Resources Division.

The Department of Natural Resources and Parks (DNRP) administers various divisions and sections which provide services related to water quality, solid waste disposal, parks and recreation, centralized geographic information services (GIS) and environmental protection. These divisions include:

- **A new Geographic Information Services (GIS) Center**, reporting to the DNRP Director's Office, will administer the central GIS databases and provide a single point of accountability for equitable access to consistent and accurate GIS data and products for all end-users and development of a regional GIS system.
- **A new Parks and Recreation Division** administers a system of neighborhood and regional parks, regional trails, and recreational facilities, including a regional aquatic facility. The division is primarily funded from the Current Expense (CX) Fund and therefore faced significant reductions in the 2002 budget. The level of reductions has been mitigated by merging what had been a separate department, into DNRP. This will result in two types of CX savings: 1. The reorganization begins a transfer of responsibility for maintaining resource lands from Parks/CX to WLRD (and the SWM fund) and, 2. The reorganization allows some of the administrative functions needed to support the Parks system to be assumed by the Solid Waste Division and the DNRP Director's Office.
- **Solid Waste Division (SWD)** protects public health by administering the safe transfer and disposal of solid waste through a regional system of transfer stations and a regional landfill. The division's financing is generated through disposal fees, with no rate increase proposed for 2002.
- **Stadium Administration.** There is no 2002 budget for the Stadium. Any 2002 activity associated with the former Kingdome will involve closing the Stadium Operating fund, transferring any remaining fund balance appropriately and ensuring the proper handling of any minor obligations which may arise.
- **Wastewater Treatment Division (WTD)** improves water quality, protects public health by transporting and treating sewage and by safely disposing of biosolids. The division's financing is generated through a regional sewer rate collected from the component sewer agencies and a capacity charge on new sewer hook-ups. The sewer rate and capacity charge were increased earlier this year (effective January 2002) to address significant increases in electrical energy costs and are expected to carry the wastewater utility through 2004.
- **Water and Land Resources Division (WLRD)** improves water quality and protects the environment by administering the surface water drainage utility for unincorporated King County, the regional flood control programs and facilities and a variety of stewardship programs to protect watersheds, and rural and resource lands. The financing for the division is provided from a variety of sources, including: 1) a drainage fee in the unincorporated area, 2) river improvement levy, 3) current expense, 4) noxious weed assessment, 5) interfund transfers from the Wastewater Treatment Division and the Local Hazardous Waste program, 6) contract payments from cities, and 7) grants. The Executive Proposed Budget includes a proposal to increase the Surface Water Management (SWM) drainage fee to help mitigate the reductions that would otherwise have to be made in these programs. The fee increase will also provide support for enhanced and new services. The SWM fee has not been increased in the urban area of the County since 1992.

The Department of Transportation (DOT) comprises several divisions that provide services related to public transportation, community outreach on transportation issues, road construction and maintenance, and fleet management. The Divisions of the DOT and their principal functions are as follows:

- **DOT Director's Office** provides leadership, advocacy, and support for the Department. The Director's staff maintains good relations with DOT's customers and the community through inter-governmental, community, and media relations; transit-oriented development projects; transportation planning; and public safety partnerships.
- **Transit Division** provides and coordinates countywide bus service; manages vanpool and rideshare systems; and provides paratransit services for elderly and/or disabled riders. Transit also works with Sound Transit to integrate and prepare for implementation of rail and bus services in 2002 and beyond. The 2002 budget includes bus service increases that continue the rebuilding of the County's comprehensive transportation network following major I-695 related cuts. Transit Division also reassumes responsibility (from Fleet Administration) for maintaining its fleet of non-revenue vehicles (vehicles other than the revenue-generating buses and trolleys). Beginning in 2002, Transit begins implementation of a shift to using ultra-low-sulfur fuel in its diesel-powered buses, providing significant benefits to the region's air quality.
- **Road Services Division** strives to increase mobility through arterial networks, bridge rehabilitation, and corridor system improvements. The Road Services 2002-to-2007 financial plan balances the needs of the operating and capital programs and identifies additional resources for a Road Safety Rehabilitation and Retrofit program for additional pavement overlay miles, pedestrian safety improvements, safety guardrails, signal upgrades and intersection safety improvements.
- **Fleet Administration Division** manages the County's non-revenue vehicles in the Motor Pool Fund, the Wastewater Equipment Rental and Revolving Fund, and the Public Works Equipment Rental and Revolving Fund. In 2002 the Personal Property and Fixed Asset Data Management Section is transferred to Fleet Administration. This transfer is consistent with the reorganization ordinance approved in 2001 that moved the asset management responsibilities out of the Property Services division of the Department of Construction and Facilities Management. In 2002 the Transit Division will take responsibility for the maintenance and replacement of their non-revenue vehicles. These vehicles are currently managed by Fleet Administration in their Transit Non-Revenue Vehicle (TNRV) fund. This fund will be proposed for closure in a November 2001 fund closure ordinance.

Department of Development and Environmental Services

DEVELOPMENT AND ENVIRONMENTAL SERVICES

Mission

Development and Environmental Services

To serve, educate and protect our community through the implementation of King County's development and environmental regulations.

ISSUES AND PRIORITIES

The Department of Development and Environmental Services (DDES) will complete its second consecutive year with a positive fund balance in 2001. All permitting-related activities are entirely self-supporting. Permitting activity declined in 2000 and, as fore-

casted by DDES, continues that decline in 2001. The Department forecasts an additional 5% decline in its permitting activity for 2002. The Department's reduced budget request reflects that business retraction. The Department has a lengthy successful history of managing its staffing level and fund to match changes in the building and land use industries.

Reduction in the DDES General Fund contribution for 2002 was primarily met by withdrawing all CX funds from the DDES Geographic Information System (GIS) Program and reducing that staff. CX support to DDES is now concentrated in only four areas: fire investigation, code enforcement-zoning, code enforcement-land use and long-range planning/code development. When DDES was formed in 1993, the permitting function received up to a 20% CX subsidy. All such subsidies have been eliminated. In accordance with Council-adopted policy, DDES budget also includes contingent expenditure authority to address unanticipated levels of permit activities.

[Link to DDES Performance Indicators, 4 KB .pdf](#)

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Development & Environmental Svcs. (DDES) 1340/0325

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	35,767,408	364.75	2.00
	PE	Status Quo **	2,200,893	(43.00)	1.00
		Status Quo Budget	37,968,301	321.75	3.00
		Contra	0		
		Revenue Backed			
RB02		Address Corrections for E-911	62,144	0.50	0.00
RB03		PBX Inspection Support for E-911	124,702	1.00	0.00
RB04		Fire Investigation Support for Cities	121,763	1.00	0.00
RB05		Fire Marshal for Cities of Kenmore and Lake Forest Park	127,733	1.00	0.00
RB06		Department of Natural Resources Permit Coordination	76,332	0.50	0.00
RB07		Fully Contained Community/UPD Contracts	1,477,189	12.00	0.00
RB08		Habitat Conservation Program	247,708	2.00	0.00
RB09		Rural Drainage Initiative	380,530	3.00	0.00
RB10		Washington State Department Of Transportation Permit Coordination	72,690	0.50	0.00
			2,690,791	21.50	0.00
		Technical Adjustment			
TA01		Back Out 2001 Revenue Backed Additions	(1,748,254)	(23.00)	(1.00)
TA02		Low Org Budget Adjustments	5,561	0.00	0.00
TA03		Overhead and Maintenance Adjustments	(301,899)	0.00	0.00
TA04		Workload Contingency Adjustment	(373,460)	39.00	0.00
TA05		Add Back Department Overtime	(129,024)	0.00	0.00
TA06		Staff Adjustments	(1,637,921)	(22.25)	(1.00)
TA50		Revenue Adjustment	0	0.00	0.00
			(4,184,997)	(6.25)	(2.00)
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(91,459)	0.00	0.00
CR07		ITS O&M	13,483	0.00	0.00
CR08		ITS Infrastructure	(23,971)	0.00	0.00
CR09		ITS GIS	(3,936)	0.00	0.00
CR10		Information Resource Management	32,717	0.00	0.00
CR11		Telecommunications Services	(130,580)	0.00	0.00
CR12		Telecommunications Overhead	(4,561)	0.00	0.00
CR13		Motor Pool Rate Adj.	64,701	0.00	0.00
CR14		DCFM Space Charge	(76,761)	0.00	0.00
CR15		Insurance Charges	(300,742)	0.00	0.00
CR20		PAO Rates	17,956	0.00	0.00
CR21		Debt Service Adj.	(178,562)	0.00	0.00
CR22		Long Term Lease	(18,554)	0.00	0.00
CR25		Finance Rates	14,884	0.00	0.00
CR26		Retirement Rate Adj.	(7,289)	0.00	0.00
CR35		1% CX Underexpenditure	0	0.00	0.00
CR36		Lease Admin Fee	(330)	0.00	0.00

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Development & Environmental Svcs. (DDES) 1340/0325

CR39	COLA Adjustment	(224,176)	0.00	0.00
CR40	Merit adjustment	99,998	0.00	0.00
		(817,182)	0.00	0.00
	2002 Proposed Budget	35,656,913	337.00	1.00
	% Change over Status Quo	-6.09%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

PROGRAM HIGHLIGHTS

Significant Program Reductions

Staff Adjustments - (\$1,637,921)/(22.25)FTEs/(1.00)TLTs. Reduce staff due to a projected decline in applications, program efficiencies and restructuring of job duties.

Operating & Maintenance Adjustments - (\$301,899). This is a collection of changes to the accounts used for supplies, services and capital outlay. The amount represents a reduction in expenditures from 2001 levels.

Technical Adjustments

Back Out 2001 Revenue Backed Additions – (\$1,748,254)/(23.00)FTEs/(1.0)TLT. Remove 2001 revenue-backed additions involving contract programs that are renewed on an annual basis.

Workload Contingency Adjustment – (\$373,460)/39.00FTEs. This proposal allows the department to respond to unanticipated demands of up to 15% beyond projected receipts by providing adequate resources to accomplish core services. If permit activity and receipts are higher than anticipated, this additional expenditure authority, and corresponding FTE authority, can be activated without Executive transmittal.

Add Back Department Overtime – (\$129,024). This technical adjustment restores the overtime and supports the department's core business functions. This amount represents a reduction of \$129,108 from 2001 levels.

Low Org Budget Adjustments - \$5,561. Adjust various low orgs and FTEs to better align staff as appropriate.

Revenue Backed Additions

Fully Contained Community/UPD Contracts - \$1,477,189/12.00FTEs. A Fully Contained Community (FCC) is a large-scale development, generally including a combination of residential uses, commercial uses, and public facilities. Provide a team with planning, engineering, and field inspection expertise to review, process and monitor the development of the Blakely Ridge and North Ridge FCCs.

Rural Drainage Initiative - \$380,530/3.00FTEs. Provide support to the code enforcement effort in the rural areas in King County and protect the natural environment.

Habitat Conservation Program - \$247,708/2.00FTEs. The 2.00 code development planners will translate the scientific recommendations for the Biological Review Panel into the code updates required to implement and enforce ESA requirements. The 0.5 GIS Information Systems Analyst will translate scientific data related to wildlife and endangered species gathered in the field, into the GIS database for access by County agencies.

Provide Fire Marshal Services to the Cities of Kenmore and Lake Forest Park -

\$127,733/1.00FTE. These services will consist of: reviewing permit plans for fire sprinkler and alarm systems, reviewing plans for fire code compliance, inspecting new buildings, conducting annual fire and life safety inspections, conducting hazardous material inspections and processing and resolving all complaints and referrals for fire hazards within the cities. DDES has a memo of understanding with the Sheriff and receives payment from the Sheriff. The Sheriff, in turn, receives payment from the cities.

PBX Inspection Support for E-911 - \$124,702/1.00FTE. Inspections of Private Board Exchange Systems will further improve the reliability of the E-911 system.

Fire Investigation Support for Cities - \$121,763/1.00FTE. Provide one FTE Deputy Marshal/Investigator required to investigate and determine the origin and cause of fires in incorporated cities, including the criminal investigation and prosecution.

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Department of Natural Resources and Parks Permit Coordination - \$76,332/0.50FTE. Coordinate DNR permits via permit intake, review, site and building inspection, and enforcement.

WADOT Permit Coordination - \$72,690/0.50FTE. Coordinate Washington State Department of Transportation (WADOT) permits by providing permit intake, review, and inspection functions.

Address Corrections for E-911 - \$62,144/0.50FTE. Provide identification and corrections to addresses that were recorded in error. Having correct addresses greatly enhances the service provided by the Emergency Services group.

Miscellaneous Adjustments

Central Rate Adjustments – (\$817,182). Central rate adjustments include: Insurance Charges (\$300,742), COLA Adjustment (\$224,176), Debt Service Adjustment (\$178,562), Telecommunications Services (\$130,580), Motor Pool Adjustment \$64,701, and others.

[Link to DDES Financial Plan, 10 KB .pdf](#)

Natural Resources and Parks

**[Link to Department of Natural Resources and Parks Org
Chart, 12 KB .pdf](#)**

NATURAL RESOURCES AND PARKS

Mission

Natural Resources & Parks

To be the steward of the region's environment and strengthen sustainable communities by protecting our water, land and natural habitats, safely disposing of and reusing wastewater and solid waste and providing natural areas, parks and recreation programs.

ISSUES AND PRIORITIES

The Department of Natural Resources and Parks (DNRP) contains the following functional responsibilities: Administration, GIS Center, Wastewater Treatment Division, Water and Land Resources Division, Solid Waste, and Parks and Recreation.

Administration

The administrative unit is comprised of the DNRP Director's Office, DNRP Human Resources, a Technology unit and a Public Outreach unit.

GIS Center

The GIS Center is a new appropriation unit budgeted in a new internal service fund to implement the consolidation of GIS functions proposed by the Executive and approved by the Council in the reorganization ordinance. The existing GIS Center group from DIAS/ITS will move to DNRP and be consolidated with GIS staff and assets from DOT, Parks, and the "old DNR" in order to provide a single point of accountability for equitable access to consistent and accurate GIS data and products, efficient database management and development of a regional GIS system. In addition to staff working on the central GIS system, the GIS Center will administer DNRP GIS staff supporting the business needs in the four DNRP divisions.

Parks & Recreation Division

The Parks and Recreation Division is a nationally-recognized park system that links communities with the natural environment through active and passive parks and recreation, healthy natural areas, a regional trail system, and water safety programs. Through partnerships, the division engages communities in the development and stewardship of parks and facilities in a Northwest regional park system. The division uses environmentally sound land management practices. The division values its employees' skills and uses their ideas in achieving this vision.

The issues facing the Parks and Recreation Division in 2002 include the following:

- Contingent upon Council approval of an increase in the SWM fee the division will receive \$237,000 for the maintenance of natural lands within its inventory, to be performed in conjunction with WLRD.
- The division continues to be faced with the challenge to address annual system growth with declining CX funds available to maintain increased acreage and facilities. The division has identified \$156,000 to address a portion of the \$1 Million required for system growth in 2002.
- The division will receive revenues in the amount of \$392,000 from the Road Fund for the purpose of continued maintenance of trails utilized as transportation corridors in unincorporated King County.

Solid Waste Division

The most significant issue facing the Solid Waste Division (SWD) continues to be how to improve operational efficiency while maintaining rate and service stability for solid waste ratepayers. SWD prepared the Final 2000 Comprehensive Solid Waste Management Plan to provide direction on this issue and others. The Final Plan also contains a strategy for the services of solid waste collection, transfer, disposal, and recycling, and how these services will be delivered over the long term. The Final Plan is being reviewed by the County Council for adoption. The 2002 budget anticipates the need to improve efficiency with facility upgrades, operational changes, and program enhancements that will make the Solid Waste system safer, more efficient, and better prepared for the eventual closure of the Cedar

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Hills landfill. In 2002, SWD will assume responsibility for selected Parks Division administrative functions such as payroll, accounting and personnel. Also in 2002, the Division will incorporate Washington State University Cooperative Extension (Co-op) environmental programs into its educational services. The Co-op will administratively become part of the SWD.

Wastewater Treatment Division (WTD)

The King County Council recently adopted the 2002 Sewer Rate of \$23.40. Included in the 2002 rate is funding to address several key areas: (1) Rising energy prices and implementation of new financial policies related to debt service coverage and operating fund reserves; (2) Regional Wastewater Services Plan (RWSP): Implementation of the plan began in late 1999 and will continue through at least 2030. The 2002 Operating Budget request does not fund RWSP activities, which are carried in the CIP proposal; (3) Productivity Initiative: The program is in full force, with 10-year operating targets being established and the cornerstone of the project, the Service Agreement with King County has been developed. WTD is developing Intergovernmental Partnership Agreements (IPAs) with several King County Agencies, which will define operating performance levels and cost. The 2002 budget incorporates \$2.3M in Productivity Initiative savings.

Water and Land Resources Division

For 2002, there are three major issues facing the Water and Land Resource Division. These are:

1. A major reorganization that is designed to implement the WLR Strategic Plan.
2. A reduction in expenditures and FTEs largely in response to decreased revenue resources.
3. Proposed rate increases for the SWM/RDP fee and the Noxious Weed Assessment in response to needed services and increased costs. .

Water and Land Resources Strategic Plan and Reorganization

Earlier this spring the Executive presented to the Council a Strategic Plan for WLR that outlined a clear vision of serving as the steward of the land and water resources in King County. This vision is furthered by a reorganization, which is reflected in the 2002 operating request along the following core businesses and support functions:

- Stormwater Services
- Flood Hazard Reduction Services
- Land and Water Stewardship Services
- Capital Projects and Open Space Acquisitions
- Science, Monitoring, and Data Management
- Strategic Initiatives
- Finance and Administration

The most significant features of the reorganization are:

- Realignment of the former SWEES section in WTD into WLR as the bulk of the new Capital Projects and Open Space Acquisitions section. (The SWEES group was part of the former SWM Division when the Department of Natural Resources Department was created in 1997.)
- Transferring the Industrial Waste section back into WTD, where it was prior to the 1997 DNR reorg.
- Creation of an Office of Rural and Resource Programs within the Stewardship Services core business, and reporting directly to the Division Manager, to ensure the needs of rural residents are addressed.

An additional factor, which played a role in the WLR reorganization, is the proposed merger of Parks and the Department of Natural Resources. The new organization will enable closer integration of the

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management of Parks' natural lands with the stewardship mission in WLR.

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Expenditure Reductions

Expenditures for the entire division are decreasing by about \$.85 million from the 2001 adopted level of \$46.523 million to the 2002 Executive request of \$45.672 million. These reductions are driven in part efficiencies and some program reductions due to decreased revenue resources. Key among the revenue reductions are approximately \$1.1 million less of SWM fund balance (to minimum target levels); a loss of Current Expense funding of approximately \$.7 million; decreased services to WTD of about \$.1056 million, and decreased grant revenues in Fund 121 of about \$.45 million. These losses are partially offset by the proposed increase for the SWM/RDP fee, \$2.19 million (see below), and the Noxious Weed fee, \$.411 million (also below).

Proposed SWM/RDP Rate Increase

The 2002 WLR budget request includes a proposed SWM/RDP rate increase of approximately 14% (residential rates will increase from \$85.02 to \$97.00).

If approved, the rate proposal will increase total SWM and RDP revenues by approximately \$2.19 million. The proposal will provide increased levels of operating and capital services in 2002. The outlines of the proposal include:

SWM Natural Lands CIP Enhancements - \$1,370,000. (with the second year, 2003 allocating approximately \$614,000 to absorb the remaining CX subsidy of the former RLOS section.)

Support for Office of Rural and Resource Lands - \$ 118,000.

Natural Lands Maintenance - \$ 237,000. Will provide funds for maintenance of Parks Natural Lands with drainage facility maintenance needs.

Enhanced Drainage Services - \$ 276,000. Reinstate second mowing; restore annual inspection of M/F commercial facilities.

Baseline Reduction Add-backs - \$ 189,000. Restore funding for 3.0 support positions. Total Rate Enhancements - \$ 2,190,000

Proposed Noxious Weed Assessment Increase

The 2002 WLR budget request includes a proposed increase in the Noxious Weed Assessment from \$.85 per parcel to \$1.50 per parcel. This increase will provide increased funding of approximately \$411,000 for enhanced weed control and eradication, and additional support for small lakes and other aquatic weed areas. Finally, approximately \$35,000 of the increase will be partnered with the SWM/RDP rate increase to support improved case tracking and complaint follow-up.

[Link to DNR page of charts, 17 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Natural Resources Administration 4040/0381

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	4,010,680	31.00	1.00
	PE	Status Quo **	199,943	0.00	0.00
		Status Quo Budget	4,210,623	31.00	1.00
		Contra	0		
		Program Change			
PC01		DNRP Director's Office Budget Structure Revisions	0	0.00	0.00
			0	0.00	0.00
		Technical Adjustment			
TA01		ESA Section 7 Coordinator	100,346	1.00	0.00
TA02		Environmental Market Development	164,232	2.00	0.00
TA03		Increased Consulting Needs	127,000	0.00	0.00
TA04		Pilot Internship Program	26,166	0.00	0.00
TA05		Technical Document and Research Center Equipment	36,600	0.00	0.00
TA06		Departmental Graphics/Web Services	72,197	0.00	0.00
TA07		Intracounty Contributions	437,684	0.00	0.00
TA08		Performance Measurement Software	20,000	0.00	0.00
TA09		Office Supplies and Services	8,452	0.00	0.00
TA10		Postage Rate Increase	500	0.00	0.00
TA11		Salary and Wage Contingency Adjustment	(42,205)	0.00	0.00
TA12		Technology Unit Adjustments	17,750	0.00	0.00
TA13		GIS Analyst Transfer to KC GIS	(78,302)	(1.00)	0.00
TA14		Program Analyst III Reduction	(77,002)	(1.00)	0.00
TA15		COLA and Merit Adjustments	0	0.00	0.00
TA16		Reorganization Financial and Business Management Transition	94,463	0.00	1.00
TA17		Department Emerging Environmental Issues Coordinator	104,287	0.00	1.00
TA18		Transfer Rural FTEs to Water and Land Resources (WLRD)	(152,417)	(2.00)	0.00
TA19		Remove Admin Services Officer (ASO)	(83,657)	(1.00)	0.00
TA50		DNR Overhead Adjustments	0	0.00	0.00
			776,094	(2.00)	2.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(14,953)	0.00	0.00
CR07		ITS O&M	(7,966)	0.00	0.00
CR08		ITS Infrastructure	(2,296)	0.00	0.00
CR10		Information Resource Management	2,781	0.00	0.00
CR11		Telecommunications Services	(648)	0.00	0.00
CR13		Motor Pool Rate Adj.	(1,200)	0.00	0.00
CR20		PAO Rates	13,644	0.00	0.00
CR22		Long Term Lease	60,569	0.00	0.00
CR25		Finance Rates	13,955	0.00	0.00
CR26		Retirement Rate Adj.	(779)	0.00	0.00
CR36		Lease Admin Fee	(2,551)	0.00	0.00
CR39		COLA Adjustment	(8,081)	0.00	0.00

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Natural Resources Administration 4040/0381

CR40	Merit Adjustment	7,925	0.00	0.00
		60,400	0.00	0.00
	2002 Proposed Budget	5,047,117	29.00	3.00
	% Change over Status Quo	19.87%		

* **FTEs do not include Temporaries and overtime.**

** **This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.**

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PROGRAM HIGHLIGHTS

DNRP Administration

Program Changes

DNRP Director's Office Budget Structure Revisions - \$0. This proposal creates the new Technology Unit and reorganizes staff. There is no budget, FTE, or TLT impact.

Technical Adjustments

ESA Section 7 Coordinator - \$100,346 and 1 FTE. This FTE will be transferred from WLRD. This is a BRP FTE and in 2001 WLRD was reimbursed by WTD for half the salaries and benefits. In 2002, DCHS and Roads will pay 1/3 each with the other 1/3 paid through DNRP Overhead. This FTE will continue to support the countywide work related to Section 7.

Environmental Market Development - \$164,232 and 2 FTEs. These 2 FTEs will be transferred from the Marketing Commission. The MC Director will be eliminated and DNRP Admin will create a Resource Recovery Unit Manager position to provide central policy coordination on marketing various resource recovery efforts in DNRP. A Program Analyst II position will be transferred to DNRP Admin to support central policy coordination on resource recovery marketing. These positions were not transferred to the Waste Reduction and Recycling (WRR) Section in Solid Waste with the other Marketing Commission staff because DNR wanted to expand their scope beyond recycled Waste materials exclusively. These two positions will market other types of recycled/reused/environmental products for the whole department, while the WRR group will continue to focus exclusively on recycled materials in the solid waste stream.

Increased Consulting Needs - \$127,000. This proposal provides increased (and primarily one-time) funding for consultant services for personnel investigations, union issues, and grievances.

Pilot Internship Program - \$26,166. This proposes implementation of an internship program on a trial basis that would provide DNRP with resources to respond to increased demands resulting from increased public awareness of DNRP issues as well as from reorg issues.

Technical Document and Research Center Equipment - \$36,600. This proposal provides funds for shelving to accommodate the growing number of periodicals and technical resource publications and for an on-site copy machine for responding to requests for research materials. Due to the reorg/merger, space is becoming more limited and organization is becoming more important.

Department Graphics/Web Services - \$72,197. This proposal changes how department-wide graphics and web services are budgeted. These services are currently provided by WLRD and WLRD is paid via interfund transfer after the work is done. Graphics/web services were originally located in DNRP Admin as part of the Public Outreach Section. Several years ago, Public Outreach was decentralized. These services and FTEs went to WLRD. Budget in DNRP Admin for these services (now provided by WLRD) was overlooked. This proposal rectifies this oversight.

Intracounty Contributions - \$437,684. This proposal provides funding for DDES for the Habitat Conservation Program (\$32,754 additional for a total of \$247,754), DCHS/the Unincorporated Area Councils (\$97,569), ORPP for ESA purposes (\$290,537), and Roads for ESA/BRP related costs (\$16,824).

Performance Measurement Software - \$20,000. This proposal provides one-time funding to purchase software needed to assess the performance of DNRP's public outreach programs.

Office Supplies and Services Increases - \$8,452. This proposal provides funding to meet the increased costs associated with the DNR/Parks merger, \$5,700 of which are one-time costs.

Postage Rate Increase - \$500. This will cover the increase in postage.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Salary and Wage Contingency Adjustment - (\$42,205). This will remove funding related to a 2001 retirement payout that will not be needed in 2002.

Technology Unit Adjustments - \$17,750. This proposal provides additional funding needed in the new Technology Unit for publications, EDP equipment, and printing. \$14,000 of this proposal is for EDP equipment. This would put DNR Admin on a three-year rolling cycle, replacing one-third of their EDP equipment every year.

GIS Analyst Transfer to KC GIS - (\$78,302) and (1) FTE. This proposal transfers 1 FTE to the new GIS Division.

Program Analyst III Reduction - (\$77,002) and (1) FTE. This proposal eliminates 1 FTE that supports general administration and provides analysis as needed. The workload will be distributed amongst existing staff.

Reorganization Financial and Business Management Transition - \$94,463 and 1 TLT. This TLT will provide financial and business expertise that will ensure a smooth transition of business and financial practices as Parks and DNR merge and ITS and DNR merge to form the new GIS Division.

Department Emerging Environmental Issues Coordinator - \$104,287 and 1 TLT. This TLT will provide policy and resource analysis and department-wide coordination of responses due to emerging issues such as air quality and the energy crisis. Without this position, responsiveness to emerging environmental issues would suffer.

Transfer Rural FTEs to Water and Land Resources (WLRD) - (\$152,417) and (2) FTEs. These two positions, a Rural Agenda Coordinator and a Rural Educator, will be transferred to WLRD to implement the new Office of Rural and Resource Lands required by an amendment to the Executive's Reorg Ordinance.

Remove Admin Services Officer (ASO) - (\$83,657) and (1) FTE. This removes the vacated ASO position.

DNRP Overhead Adjustments - \$0. Increases revenues by \$1,409,231 to cover DNR Admin costs.

Central Rate Adjustments – \$60,400. This includes adjustments made to CX Overhead, ITS O&M, ITS Infrastructure, Information Resource Management, Telecommunications Services, Motor Pool, the PAO, the Long Term Lease, Finance, Retirement, the Lease Admin Fee, COLA, and Merit.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Geographic Information Systems (GIS) 5481M/3180M

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	0	0.00	0.00
		Status Quo **	0	0.00	0.00
		Status Quo Budget	0	0.00	0.00
		Contra	0		
		Revenue Backed			
RB01		Establish KC GIS Center	2,256,445	18.00	4.00
RB02		Establish DNRP GIS Unit	761,975	10.00	0.00
			3,018,420	28.00	4.00
		Technical Adjustment			
TA50		Revenue Adjustments	0	0.00	0.00
			0	0.00	0.00
		Central Rate Adjustments			
CR22		Long Term Lease	112,700	0.00	0.00
CR25		Finance Rates	15,534	0.00	0.00
CR39		COLA Adjustment	45,191	0.00	0.00
CR40		Merit Adjustment	66,490	0.00	0.00
			239,915	0.00	0.00
		2002 Proposed Budget	3,258,335	28.00	4.00
		% Change over Status Quo	N/A		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Geographic Information Systems (GIS)

Revenue Backed Changes

Establish KC GIS Center - \$2,256,445, 18 FTEs, and 4 TLTs. This proposal combines GIS staff and operations presently located in ITS, WLRD, WTD, DNR Admin, Parks, Transit, and Roads within a new Internal Service Fund. This section provides enterprise GIS services to all County agencies.

Establish DNRP GIS Unit - \$761,975 and 10 FTEs. This proposal combines GIS staff and operations currently located in WLRD, WTD, and Parks within a new Internal Service Fund. This section provides dedicated GIS services for WLRD, WTD, and Parks.

Technical Adjustments

Revenue Adjustments - \$0. This adjustment includes \$3,258,335 revenue for the KC GIS Center and DNRP GIS Unit.

Central Rate Adjustments - \$239,915. This includes adjustments made to the Long Term Lease, Finance, COLA, and Merit.

[Link to GIS Performance Indicators, 6 KB .pdf](#)

[Link to GIS Financial Plan, 9 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks & Recreation 0010/0340

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	25,702,922	263.45	0.17
	PE	Status Quo **	(465,161)	0.00	4.83
		Status Quo Budget	25,237,761	263.45	5.00
		Contra	2,353,942		
		Administrative Service Reductions			
AS01		DNR/Parks Reorganization and Merger	(1,455,743)	(28.98)	(1.00)
AS05		DNR/Parks Reorganization Merger - FTE/TLT Transfers from DCFM	0	0.00	0.00
			(1,455,743)	(28.98)	(1.00)
		Direct Service Reductions			
DS01		Park Facilities Transfers	0	0.00	0.00
DS02		Parks Facilities Transfers Alternative	(10,170)	0.00	0.00
			(10,170)	0.00	0.00
		Revenue Backed			
RB01		Natural Lands Maintenance - SWM Fee Increase	234,941	2.00	0.00
RB02		Trail Maintenance - Road Fund Transfer	0	0.00	0.00
RB03		YSFG/Car Rental Tax - Recreation and Allowance for System Growth	0	0.00	0.00
RB04		Enhanced/New Revenues - Allowance for System Growth	150,177	2.00	0.00
RB05		Contingency Events	205,940	0.00	0.00
			591,058	4.00	0.00
		Technical Adjustment			
TA01		Regional Trails Plan Update	(5,013)	0.00	1.00
TA50		Misc Revenue Adjustments	0	0.00	0.00
			(5,013)	0.00	1.00
		Central Rate Adjustments			
CR07		ITS O&M	45	0.00	0.00
CR08		ITS Infrastructure	(5,092)	0.00	0.00
CR09		ITS GIS	175,832	0.00	0.00
CR10		Information Resource Management	23,631	0.00	0.00
CR11		Telecommunications Services	(10,393)	0.00	0.00
CR13		Motor Pool Rate Adj.	(10,230)	0.00	0.00
CR15		Insurance Charges	(134,542)	0.00	0.00
CR22		Long Term Lease	63,700	0.00	0.00
CR25		Finance Rates	(590,400)	0.00	0.00
CR26		Retirement Rate Adj.	(4,338)	0.00	0.00
CR35		1% Underexpenditure Adjustment	(8,151)	0.00	0.00
CR39		COLA Adjustment	(83,144)	0.00	0.00
CR40		Merit Adjustment	(83,923)	0.00	0.00
			(667,005)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks & Recreation 0010/0340

2002 Proposed Budget	26,044,830	238.47	5.00
% Change over Status Quo	3.20%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks & Recreation/CJ 1020/0339

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	425,820	3.00	0.00
		Status Quo **	(10,387)	0.00	0.00
		Status Quo Budget	415,433	3.00	0.00
		Contra	0		
		Central Rate Adjustments			
CR08		ITS Infrastructure	(217)	0.00	0.00
CR10		Information Resource Management	269	0.00	0.00
CR26		Retirement Rate Adj.	(41)	0.00	0.00
CR35		Underexpenditure Contra	5	0.00	0.00
CR39		COLA Adjustment	(480)	0.00	0.00
			(464)	0.00	0.00
		2002 Proposed Budget	414,969	3.00	0.00
		% Change over Status Quo	-0.11%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Youth Sports Facilities Grant 1290/0355

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	1,442,000	1.00	0.00
		Status Quo **	(563,125)	0.00	0.00
		Status Quo Budget	878,875	1.00	0.00
		Contra	0		
		Technical Adjustment			
TA01		Program Adjustment	(154,303)	0.00	0.00
			(154,303)	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(289)	0.00	0.00
CR08		ITS Infrastructure	(73)	0.00	0.00
CR10		Information Resource Management	90	0.00	0.00
CR25		Finance Rates	7,743	0.00	0.00
CR26		Retirement Rate Adj.	(18)	0.00	0.00
CR39		COLA Adjustment	(206)	0.00	0.00
			7,247	0.00	0.00
		2002 Proposed Budget	731,819	1.00	0.00
		% Change over Status Quo	-16.73%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Parks and Recreation Division

Administrative Service Reductions

Parks: DNR/Parks Reorganization and Merger - (\$1,455,743), (28.98) FTEs, and (1.00) TLT. This proposal reflects the savings resulting from the merger of DNR and Parks. Reductions of \$42,294 COLA and \$87,350 Merit associated with salary and benefit reductions resulting from the reorganization/merger bring the total reduction to \$1,585,387.

Direct Service Reductions

Parks: Parks Facilities Transfers Alternative - (\$10,170). This proposal includes a reduction to miscellaneous services and charges and revenues of \$204,536 resulting from offsetting CX funding for the percentage of time Parks staff is dedicated to CIP work and general fee increases.

Revenue Backed Changes

Parks: Natural Lands Maintenance - SWM Fee Increase - \$234,941 and 2.00 FTEs This proposal is dependent on a \$12 increase in the SWM fee. \$1.30 of that increase is for natural lands maintenance within Parks. This would result in \$42 per acre for 5,695 acres (a total of \$236,974) and would be used by Parks to maintain selected natural resource lands that have drainage facility maintenance needs. COLA associated with this proposal is included in the COLA central rates.

Trail Maintenance - Road Fund Transfer - \$0. This proposes applying revenue of \$392,923 from Roads for maintenance of trails used for transportation corridors in Parks.

Enhanced/New Revenues - Allowance for System Growth - \$150,177 and 2.00 FTEs This proposal, backed by \$156,210 revenue, funds 15% of the 2002 ASG projects. Revenue is from the same events as discussed in Contingency Events (RB05) and from increasing Fairgrounds Admissions from \$7 to \$7.50 and Fairgrounds Preferred Seating from \$6.50 to \$7. COLA associated with this proposal is included in the COLA central rates.

Contingency Events - \$205,940. This proposal, backed by \$205,940 event revenue, provides funding for events held in King County Parks that require special staffing and extra expenses for which Parks is reimbursed by the event producer. Parks currently does not budget for these events. Instead, when it contracts with event producers, the revenue directly offsets the expenditures (a negative expenditure). This is an attempt to begin a more straightforward way to account for these events.

Technical Adjustments

Parks: Regional Trails Plan Update - (\$5,013) and 1.00 TLT. This TLT will work on updating the Regional Trails Plan, which was last updated in 1993. It is fully funded by CIP. COLA and Merit associated with this proposal is included in the COLA and Merit central rates.

Miscellaneous Revenue Adjustments - \$0. This proposal reduces Park Fees, Parks CIP Labor Reimbursement, and Real Property Rentals by \$271,135, revenue reductions that are not included in or associated directly with any other change items.

Youth Sports Facilities Grants (YSFG): Program Adjustments – (\$154,303). This proposal reduces grants to \$650,000 and interest to \$18,599.

Central Rate Adjustments

Parks: Central Rate Adjustments – (\$667,005). This includes adjustments made to ITS O&M, ITS Infrastructure, GIS, Information Resource Management, Telecommunications Services, Motor Pool, Insurance, the Long Term Lease, Finance, Retirement, COLA, and Merit. It also includes the 1% Underexpenditure Contra.

Parks/CJ: Central Rate Adjustments – (\$464). This includes adjustments made to ITS Infrastructure, Information Resource Management, Retirement, and COLA. It also includes the 1% Underexpenditure Contra.

PHYSICAL ENVIRONMENT PROGRAM PLAN

YSFG: Central Rate Adjustments – \$7,247. This includes adjustments made to CX Overhead, ITS Infrastructure, Information Resource Management, Finance, Retirement, and COLA.

[Link to Parks Performance Indicators, 5 KB .pdf](#)

[Link to Youth Sports Facilities Grant Fund Financial Plan, 7 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste Marketing Commission 4040/0706

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	1,645,751	9.00	1.00
	PE	Status Quo **	(30,700)	0.00	0.00
		Status Quo Budget	1,615,051	9.00	1.00
		Contra	0		
		Program Change			
PC01		Merger with Solid Waste Division - elimination/savings	(528,148)	(3.00)	0.00
PC02		Merger with DNR -- FTEs and funds to SWD 0720	(917,686)	(4.00)	(1.00)
PC03		Merger with DNR -- portion to DNR Admin	(152,695)	(2.00)	0.00
			(1,598,529)	(9.00)	(1.00)
		Central Rate Adjustments			
CR08		Central Rates - ITS	(436)	0.00	0.00
CR26		Central Rates -- Retirement	(207)	0.00	0.00
CR39		COLA Adjustment	(15,879)	0.00	0.00
			(16,522)	0.00	0.00
		2002 Proposed Budget	0	0.00	0.00
		% Change over Status Quo	-100.00%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Commission for Marketing Recyclable Materials

Program Changes

Merger with Solid Waste Division – elimination/savings – (\$528,148)/(3.00)FTEs/ (\$36,000) revenues. Represents savings from the reorganization of the Solid Waste Marketing Commission into the Solid Waste Division and Department of Natural Resources and Parks Administration. Grant revenues of \$36,000 are nonrenewable in 2002.

Merger with Solid Waste Division – (\$917,686)/(4.00)FTEs/1.0TLT/(\$14,000) revenues. Represents the transfer of expenditures, revenues, and employees from the Solid Waste Marketing Commission into the Solid Waste Division as part of the reorganization. Grant revenues of \$14,000 will continue through the year 2002.

Merger with Department of Natural Resources and Parks Administration Office – (\$152,695)/(2.00)FTEs. Represents the transfer of expenditures and employees from the Solid Waste Marketing Commission into the Administrative Office of the Department of Natural Resources and Parks.

Miscellaneous Adjustments

Central Rate Adjustments – (\$16,522). Central rate adjustments include COLA (\$15,879), Retirement (\$207) and ITS (\$436). These rates were automatically generated or manually created.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste 4040/0720

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area		2001 Adopted	79,489,983	419.73	1.50
PE		Status Quo **	1,149,873	0.00	(0.50)
		Status Quo Budget	80,639,856	419.73	1.00
		Contra	0		
		Program Change			
PC01		WSU Cooperative Extension program	239,000	2.00	0.00
			239,000	2.00	0.00
		Revenue Backed			
RB01		Parks Merger	363,233	4.00	1.00
			363,233	4.00	1.00
		Technical Adjustment			
TA01		Interfund Transfers (incl. debt pymts, capital equipment, & landfill reserve)	150,105	0.00	0.00
TA02		Marketing Commission Merger	917,686	4.00	1.00
TA03		Tonnage Decrease	(175,872)	(1.65)	0.00
TA04		Equipment Needed for Debit and Credit Cards	150,000	0.00	0.00
TA05		Implementation of Competitive Study Recommendations	200,000	0.00	0.00
TA06		Brownfields	358,253	1.00	0.00
TA07		Overhead and Internal Service Fund Charges	550,362	0.00	0.00
TA08		Salary and Benefits - Class Comp, Merit, and Settlements	774,065	1.47	1.00
TA09		Fuel Cost Increases and Conversion to Low Sulfur Diesel	338,116	0.00	0.00
TA10		General Existing Program Budget Increases and Decreases	1,136,201	0.00	0.00
TA11		Health and Safety Training	25,000	0.00	0.00
TA12		Pacific Science Center Recycling Program	145,000	0.00	0.00
TA13		CPG Grant revenue backed recycling programs	60,000	0.00	0.00
TA14		Human Relations Support	57,382	1.00	0.00
TA50		Revenue Adjustment	0	0.00	0.00
			4,686,298	5.82	2.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(94,803)	0.00	0.00
CR07		ITS O&M	4,317	0.00	0.00
CR08		ITS Infrastructure	(27,540)	0.00	0.00
CR09		ITS GIS	55,244	0.00	0.00
CR10		Information Resource Management	38,456	0.00	0.00
CR11		Telecommunications Services	(13,652)	0.00	0.00
CR13		Motor Pool Rate Adj.	(4,852)	0.00	0.00
CR15		Insurance Charges	(976,782)	0.00	0.00
CR20		PAO Rates	(40,090)	0.00	0.00
CR21		Debt Service Adj.	(1,667,066)	0.00	0.00
CR22		Long Term Lease	69,350	0.00	0.00
CR25		Finance Rates	207,095	0.00	0.00
CR26		Retirement Rate Adj.	(7,751)	0.00	0.00
CR36		Lease Admin Fee	(688)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste 4040/0720

CR39	COLA Adjustment	(70,322)	0.00	0.00
		(2,529,084)	0.00	0.00
	2002 Proposed Budget	83,399,303	431.55	4.00
	% Change over Status Quo	3.42%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste Division (SWD)

Technical Adjustments

General Existing Program Budget Increases and Decreases - \$1,136,201. Provide for inflationary and or general increase or decreases in all of the Solid Waste Division's core businesses.

Marketing Commission Merger - \$917,686/4.00 FTEs/1.00 TLT. Merger of the Marketing Commission staff and programs promoting market development for recycled products into the Waste Reduction and Recycling and the Planning and Communications Sections of the Solid Waste Division. Market development has been incorporated as a core service of the Division and departmental goals call for continued increases in the amount of materials to be recycled.

Salary and Benefits – Class Comp, Merit, and Settlements \$774,065/1.47 FTEs/1.0 TLT. Provide for projected class comp settlements, merit increases, and settlements.

Overhead and Internal Service Fund Charges - \$550,362. Adjust operating accounts to cover 2002 costs.

Brownfields - \$358,253/1.00 FTE. Provide a service to other county agencies in that SWD would provide expertise in the determination of the problem, the method of clean up required and in some cases the funds for the clean up. Cleanup funding and remediation management services would also be available in cases where the property exhibits only a limited extent of contamination.

Fuel Cost Increase and Conversion to Low Sulfur Diesel - \$338,116. Implementation of low sulfur fuel to reduce harmful emissions to the air and provide for anticipated increase fuel costs. There is a higher fuel cost projected, a fuel additive cost, and the cost of converting the tractors to burn the low sulfur fuel.

Implementation of Competitive Study Recommendations - \$200,000. Implement recommendations for efficiency gains from the Competitive Study.

Tonnage Decrease - (\$175,872)/(1.65)FTEs. This proposal adjusts costs that vary with tonnage. A small tonnage reduction is forecasted for 2002.

Interfund Transfers - \$150,105. Provides annual transfers for debt payments, capital equipment, and landfill reserve for ongoing support of the division's core business.

Equipment needed for Debit and Credit Cards - \$150,000. Implement the County ordinance that allows for payment by debit and credit cards for County services and provide a convenience to customers as well as continued modernization of the overall system.

Pacific Science Center - \$145,000. Continue current level of funding for the Pacific Science Center Buster Lab Program, which provides in-classroom training sessions to middle and high school students on waste reduction, recycling and environmental topics.

CPG Grants - \$60,000. Expand waste reduction and recycling programs, including grass cycling and backyard compost bin distribution by utilizing state grant funding. The 25% match requirement will be provided from status quo budgeted funds.

Human Relations Support - \$57,382/1.00 FTE. Provides support for human resources via an FTE transfer from DNR Administration.

Health and Safety Training - \$25,000. Provide training to meet regulatory requirements and operating needs.

Revenue Backed Additions

Parks Merger - \$363,233/4.00FTE/1.00TLT. Provides for merger of the Parks Department payables and payroll into the Fiscal Services section. The incremental cost increases will be reimbursed to Solid Waste by the CX fund.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Program Changes

WSU Cooperative Extension Program - \$239,000/2.00FTEs. Allows for the continuation of the WSU Cooperative Extension Program without additional expenditures on the part of SWD. Programs include: 4-H Clubs, organics, master gardener, and many other farm-related services relate to departmental for maintaining and improving the environment in King County.

Miscellaneous Adjustments

Central Rate Adjustments – (\$2,529,084). Central rate adjustments include: Debt Service Adjustment (\$1,667,066), Insurance Charges (\$976,782), Finance Rates \$207,095, CX Overhead Adjustment (\$94,803), Long Term Lease \$69,350, ITS Infrastructure \$55,244, COLA Adjustment (\$70,322), PAO Rates (\$40,090), Information Resource Management \$38,456, Telecommunications Services (13,654), Retirement Rate Adjustment (\$7,751), Motor Pool Rate Adjustment (\$4,852), ITS O&M \$4,317, and Lease Administration Fee (\$688).

[Link to Solid Waste Performance Indicators, 6 KB .pdf](#)

[Link to Solid Waste Financial Plan, 9 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Solid Waste Post-Closure Landfill Maintenance 1040/0715

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	2,004,542	0.00	0.00
	PE	Status Quo **	(358)	0.00	0.00
		Status Quo Budget	2,004,184	0.00	0.00
		Contra	0		
		Technical Adjustment			
TA01		Loan In/Out Labor	63,849	0.00	0.00
TA02		Minor Equipment/Tools, Miscellaneous Repair/Maintenance Supplies, and	(281,825)	0.00	0.00
TA03		Other Contract/Professional Services and Construction Contracts	534,509	0.00	0.00
TA04		Electricity and Repair-Construction/Maintenance Equipment	17,513	0.00	0.00
TA05		Rent Construction/Maintenance Equipment, Local-County/City, and	14,105	0.00	0.00
TA06		Finance-PCSS, Property Services, and Construction and Facility	382,000	0.00	0.00
TA50		Revenue adjustments	0	0.00	0.00
			730,151	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(275)	0.00	0.00
CR25		Finance Rates	1,035	0.00	0.00
			760	0.00	0.00
		2002 Proposed Budget	2,735,095	0.00	0.00
		% Change over Status Quo	36.47%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

SWD – Landfill Post-Closure Maintenance

Technical Adjustments

Other Contract/Professional Services and Construction Contracts - \$534,509. Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

Finance-PCSS Contract, Property Services, and DCFM contracts - \$382,000. Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

Minor Equipment/Tools, Miscellaneous Repair/Maintenance Supplies, and Consulting Services – (\$281,825). Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

Loan In/Out Labor - \$63,849. Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

Electricity and Repair-Construction/Maintenance Equipment - \$17,513. Represents required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

Rent Construction/Maintenance Equipment, Local County/City, and Vehicle Usage - \$14,105. Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

Miscellaneous Adjustments

Central Rate Adjustments - \$760. Central rate adjustments include Finance Rate \$1,035 and CX Overhead Adjustment (\$275).

[Link to Landfill Post-Closure Maintenance Financial Plan,](#)
7 KB .pdf

PHYSICAL ENVIRONMENT PROGRAM PLAN

Wastewater Treatment 4610/4000m

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	81,494,411	610.80	28.00
	PE	Status Quo **	14,641,589	0.00	(2.00)
		Status Quo Budget	96,136,000	610.80	26.00
		Contra	0		
		Technical Adjustment			
TA01		Adopted Sewer Rate Changes (Electricity)	(5,261,670)	0.00	0.00
TA02		Division-wide Productivity Initiative Reductions	(65,040)	(10.60)	0.00
TA03		Division-wide Executive Sewer Rate Contra Reductions	1,559,422	(4.00)	0.00
TA04		Industrial Waste/SWEES Staff	1,717,971	(26.10)	0.00
TA05		Capacity Charge Accounts Receivable Function Transfer	336,021	6.00	0.00
TA06		ESA - Biological Review Panel (BRP)	(2,185,885)	(1.50)	0.00
TA07		Repair Needs to Outlying Facilities and CIP Loanout Adjustment	270,758	0.00	0.00
TA08		Increase .6 FTE to 1.0 FTE	0	0.40	0.00
TA09		Human Resources TLT and Pre-employment Physicals	82,497	0.00	1.00
TA10		Groundwater Policy FTE Transfer	0	1.00	0.00
TA11		Prompt Payment Discount Pilot Program	46,600	0.00	0.00
TA12		Revised Electricity Estimates	(448,141)	0.00	0.00
TA13		East Budget Changes	0	(0.30)	0.00
TA14		West Budget Changes	(76,562)	0.00	0.00
TA15		Loan Out Labor Adjustments	(215,471)	0.00	0.00
TA16		Intergovernmental Affairs Consolidation	0	0.00	0.00
TA17		Move COLA to Salary and Wage Reserve	0	0.00	0.00
TA18		Final Loan Out Labor Adjustments	322,805	0.00	0.00
TA19		Fixed Asset Data Management Charge	59,741	0.00	0.00
TA50		Revenue Adjustments	0	0.00	0.00
			(3,856,954)	(35.10)	1.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(452,557)	0.00	0.00
CR07		ITS O&M	1,740	0.00	0.00
CR08		ITS Infrastructure	(70,263)	0.00	0.00
CR09		ITS GIS	(91,783)	0.00	0.00
CR10		Information Resource Management	50,608	0.00	0.00
CR11		Telecommunications Services	(12,856)	0.00	0.00
CR14		DCFM Space Charge	1,523	0.00	0.00
CR15		Insurance Charges	(144,150)	0.00	0.00
CR20		PAO Rates	4,906	0.00	0.00
CR22		Long Term Lease	278,281	0.00	0.00
CR25		Finance Rates	77,330	0.00	0.00
CR26		Retirement Rate Adj.	(15,601)	0.00	0.00
CR28		Equip Repair & Replace.	0	0.00	0.00
CR29		Wastewater Vehicles	(110,714)	0.00	0.00
CR36		Lease Admin Fee	(9,343)	0.00	0.00
CR39		COLA Adjustment	(166,775)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Wastewater Treatment 4610/4000m

	(659,654)	0.00	0.00
2002 Proposed Budget	91,619,392	575.70	27.00
% Change over Status Quo	-4.70%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Water Quality--CIP Transfers 4610/4616m

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area		2001 Adopted	17,283,000	0.00	0.00
	PE	Status Quo **	(2,759,000)	0.00	0.00
		Status Quo Budget	14,524,000	0.00	0.00
		Contra	0		
		Technical Adjustment			
TA01		Technical Adjustment	5,056,000	0.00	0.00
			5,056,000	0.00	0.00
		2002 Proposed Budget	19,580,000	0.00	0.00
		% Change over Status Quo	34.81%		

* **FTEs do not include Temporaries and overtime.**

** **This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.**

PHYSICAL ENVIRONMENT PROGRAM PLAN

Wastewater Treatment Division (WTD)

Technical Adjustments

Adopted Sewer Rate Changes (Electricity) - (\$5,261,670). This proposal reflects electricity costs per the adopted sewer rate. On May 30th the WUTC approved a special contract for King County, establishing a new schedule for the South Treatment Plant and resulting in a substantial reduction in electricity costs.

Division-wide Productivity Initiative Reductions - (\$65,040) and (10.6) FTEs. This proposal supports the Productivity Initiative (PI), a collaborative effort between management and labor to achieve significant cost savings in operating and building the wastewater treatment system while continuing to meet federal, state, and local environmental regulations and goals.

Division-wide Executive Sewer Rate Contra Reductions - \$1,559,422 and (4.0) FTEs. This proposal removes the remaining \$1.3M of the \$3.3M PSQ contra; adjusts loanout labor, DNR Overhead, the WLRD Transfer, and the transfer of GIS FTEs to KC GIS; removes ESA/BRP costs from WTD; and makes various miscellaneous adjustments.

Industrial Waste/SWEES Staff - \$1,717,971 and (26.1) FTEs. This proposal transfers the Industrial Waste Program from WLRD to WTD and the SWM CIP Program (SWEES) from WTD to WLRD.

Capacity Charge Accounts Receivable Function Transfer - \$336,021 and 6.0 FTEs. This proposal will transfer 4 FTEs from Finance and add 2 new FTEs. Responsibility for the Capacity Charge Program Accounts Receivable will be transferred from Finance to WTD.

ESA - Biological Review Panel (BRP) - (\$2,185,885) and (1.5) FTEs. This proposal transfers the ESA Section from WTD to the Office of Regional Policy and Planning (ORPP).

Repair Needs to Outlying Facilities and CIP Loanout Adjustment - \$270,758. This proposal covers emergency and unforeseen repairs and adjusts CIP loanout labor in Facilities Management.

Increase .6 FTE to 1.0 FTE - .4 FTE. This proposal increases a .6 FTE to 1 FTE. This FTE provides administrative support for the Design, Construction and Asset Management Section. The additional cost will be 100% loaned out to capital, so there is no impact on the operating budget.

Human Resources TLT and Pre-employment Physicals - \$82,497 and 1.0 TLT. This proposal will fund a TLT approved and filled in 2001. Pre-employment physical costs will be redistributed from Human Resources to the appropriate sections (East, West, and Maintenance Admin) with no impact on the budget.

Groundwater Policy FTE Transfer - 1.0 FTE. This proposal transfers a Groundwater Program Analyst from WLRD to WTD. There is no impact to the operating budget because it is paid 50% by WTD RWSP CIP, 22% by Solid Waste, 14% by WLRD, and 14% by RDP.

Prompt Payment Discount Pilot Program - \$46,600. This proposal is to develop a pilot program to ensure advantage is taken of the cash discounts for supplies and services that vendors and contractors typically allow for timely payment. WTD and Transit will pay for the pilot program since they make up a significant portion of the total volume of purchase orders and contracts issued. This \$46.6K represents WTD's 50% of the total \$93,201 cost. Transit is funding the other half.

Revised Electricity Estimates - (\$448,141). This proposal adjusts electricity costs for Vashon, the Alki Plant, West Operations Admin, and Offsite O&M.

East Budget Changes - (.3) FTE. .3 FTE was converted to extra summer help, a Management Services Analyst was moved from Finance to East Operations Admin, and a Communications Specialist was moved from East Planning and Training to Technical Publications.

West Budget Changes - (\$76,562). This proposal adjusts chemical costs.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Loan Out Labor Adjustments - (\$215,471). CIP loan out labor was understated due to benefit rate and COLA adjustments. This proposal adjusts CIP loan out labor costs.

Intergovernmental Affairs Consolidation - \$0. The grants and loans program was moved from Finance and Administrative Services into the Manager's Office, with no net impact to the operating budget.

Move COLA to Salary and Wage Reserve - \$0. COLA and Merit Reserves are now found within the Salary and Wage Reserve. There is no impact to the budget.

Final Loan Out Labor Adjustments - \$322,805. Final adjustments were made to CIP loan out labor due to salary and benefit adjustments during the proposed phase of the budget.

Fixed Asset Data Management Charge - \$59,741. Due to the recent reorganization involving DCFM, the Property Service fixed asset data management function was moved to Fleet Administration. Their cost recovery is calculated on the basis of asset value, with WTD's costs calculated to be \$59,741.

Miscellaneous Revenue Adjustments - \$0. Revenues were reduced by \$656,960 to reflect the adopted sewer rate and the proposed budget.

Central Rate Adjustments

Central Rate Adjustments – (\$659,654). This includes adjustments made to CX overhead, ITS O&M, ITS Infrastructure, GIS, Information Resource Management, Telecommunications Services, DCFM Space, Insurance, the PAO, the Long Term Lease, Finance, Retirement, Wastewater Vehicles, the Lease Admin Fee, and COLA.

[Link to Wastewater Treatment Division Performance Indicators, 5 KB .pdf](#)

[Link to Wastewater Treatment Enterprise Fund Financial Plan, 12 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Water & Land Resources (SWM) 1210/0741

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area			2001 Adopted		
			36,294,224	295.84	38.50
	PE				
		Status Quo **	1,644,810	0.00	0.50
		Status Quo Budget	37,939,034	295.84	39.00
		Contra	0		
		Administrative Service Reductions			
AS01		Reduction in outside services	(400,000)	0.00	0.00
AS02		Other administrative reductions	(424,290)	(5.05)	0.00
			(824,290)	(5.05)	0.00
		Direct Service Reductions			
DS01		Public Outreach Reductions	(231,624)	(4.00)	0.00
DS02		Land and Water Stewardship (LAWS) program shifts	(242,544)	(0.99)	0.00
DS03		Jobs for the Environment (JFE) reduction	(316,743)	(1.00)	0.00
DS04		Other Direct Service reductions	(405,934)	(4.70)	0.00
			(1,196,845)	(10.69)	0.00
		Program Change			
PC01		Transfer-in Resource Lands (RLOS) programs	599,488	13.00	0.00
PC02		Transfer-in SWEES group (from WTD)	(127,606)	44.60	0.00
PC03		Transfer-in Acquisition Group	626,690	8.00	0.00
PC04		Capital Monitoring and Other Reductions	(581,947)	0.00	0.00
PC05		Transfer to Stormwater Services	(132,779)	(2.00)	0.00
PC06		Transfers to LAWS	(1,145,480)	(13.29)	0.00
PC07		Science, Data Mgmt and Monitoring Programmatic shifts	(321,087)	(0.46)	0.00
PC08		Transfer of GIS staff to DNR GIS-ISF	(312,498)	(3.00)	0.00
PC09		Transfers-in from Manager's Office	140,570	2.80	0.00
PC10		Transfer HR staff to Finance and Admin.	(175,409)	(3.00)	0.00
PC11		Transfers to Strategic Planning	(140,570)	(2.80)	0.00
PC12		Manager's Office Program Shifts	(118,299)	0.00	0.00
PC13		Transfers-in from RLOS	119,052	2.00	0.00
PC14		Transfers-in from Manager's Office	175,409	3.00	0.00
PC15		Transfer Industrial Waste Lab. to Wastewater Treatment Division (WTD)	(1,823,672)	(20.50)	0.00
PC16		Transfers-in from Science, Data Mgmt. And Monitoring	1,145,480	13.29	0.00
PC17		Other Program Changes	2,102,734	8.86	(13.25)
			30,076	50.50	(13.25)
		Revenue Backed			
RB01		Proposed SWM rate increase	1,836,978	4.60	0.00
RB02		Natural Lands Site Management	100,000	1.00	0.00
RB03		LAN PC Support for SWEES section	119,177	1.00	0.00
RB04		Urban Forestry Program	90,000	0.00	0.00
			2,146,155	6.60	0.00
		Technical Adjustment			
TA01		CIP Pay-as-you-go (PAYG) reduction	(100,000)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Water & Land Resources (SWM) 1210/0741

TA02	Annualize CIP Debt Service	89,493	0.00	0.00
TA03	Adjust Loan out Labor to CIP	(776,177)	0.00	0.00
TA04	DNR Overhead Charges	454,809	0.00	0.00
TA05	Clark Settlement PSQ Reductions	(347,629)	0.00	0.00
TA06	Other Technical Adjustments	262,990	0.00	0.00
		(416,514)	0.00	0.00

Central Rate Adjustments

CR05	CX Overhead Adj.	(30,275)	0.00	0.00
CR07	ITS O&M	(12,671)	0.00	0.00
CR08	ITS Infrastructure	5,827	0.00	0.00
CR09	ITS GIS	497,998	0.00	0.00
CR10	Information Resource Management	29,406	0.00	0.00
CR11	Telecommunications Services	(17,280)	0.00	0.00
CR13	Motor Pool Rate Adj.	(19,063)	0.00	0.00
CR15	Insurance Charges	(67,837)	0.00	0.00
CR20	PAO Rates	(32,544)	0.00	0.00
CR21	Debt Service Adj.	(126,800)	0.00	0.00
CR22	Long Term Lease	342,404	0.00	0.00
CR25	Finance Rates	33,684	0.00	0.00
CR26	Retirement Rate Adj.	(7,168)	0.00	0.00
CR28	Equip Repair & Replace.	(162,073)	0.00	0.00
CR29	Wastewater Vehicles	(53,883)	0.00	0.00
CR35	Underexpenditure contra	(6,670)	0.00	0.00
CR36	Lease Admin Fee	(6,370)	0.00	0.00
CR39	COLA Adjustment	(351,199)	0.00	0.00

15,486 0.00 0.00**2002 Proposed Budget 37,693,102 337.20 25.75****% Change over Status Quo -0.65%***** FTEs do not include Temporaries and overtime.****** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.**

PHYSICAL ENVIRONMENT PROGRAM PLAN

Water & Land Resources Division (WLRD) – Surface Water Management (SWM)

Significant Program Additions

Total Program Reductions. The SWM program 2002 request reflects a total reduction of (\$245,932), including program adds and restorations of \$1,836,978 funded from a proposed SWM fee increase and technical adjustments to various programs. The highlights of these requested changes are discussed below.

Administrative Service Reductions – (\$824,290)/(5.05 FTEs). The 2002 request will reduce administrative support staff in WLR by 5.05 FTEs. This is made possible by efficiencies and consolidation of support functions across the division in addition to a (\$400,000) reduction in outside services.

Direct Service Reductions – (\$1,196,845)/(10.69FTEs). Public Outreach reductions, (\$231,624)/(4.0FTEs); Land and Water Stewardship (LAWS) program shifts, (\$242,544)/(.99 FTE); Jobs for the Environment (JFE) reduction, (\$316,743)/(1.0 FTE) and Other Direct Service reductions, (\$405,934)/(4.7 FTEs).

Program Changes – \$30,076 / 51.5FTEs and (13.25TLPs). Numerous interdivision transfers including the incorporation of the former Resource Lands and Open Space (RLOS) CX department, the transfer of the Industrial Waste Lab to Wastewater Treatment and the transfer-in of the Engineering and Environmental Services group (SWEES) from Wastewater Treatment.

Revenue-backed Adds - \$2,146,155. Proposed SWM rate increase, \$1,836,978; Natural Lands Site Management, \$100,000; LAN PC Support for SWEES section, \$119,177; Urban Forestry Program, \$90,000.

Technical Adjustments (\$416,514)

CIP Pay-as-you-go (PAYG) reduction (\$100,000). The 2002 WLR Proposed Budget meets WLR's goal of continued support in the SWM program for capital project funding. The 2002 request includes debt service for a new SWM CIP \$5.0 million bond to be sold in October of 2001, and includes an annual Pay-As-You-Go transfer of \$750,000 for small projects to solve critical drainage, flooding and habitat needs.

Annualize CIP Debt Service - \$89,493.

Adjust Loan-out Labor to CIP – (\$776,177)

Adjust DNR Overhead charges - \$454,809

Clark Settlement PSQ reduction – (\$347,629). The 2002 eliminates the PSQ budget reserve for Clark Settlement costs paid in 2001.

Other Technical Adjustments - \$262,990 and (\$524,929) in revenue. Miscellaneous technical adjustments to various WLRD orgs.

Central Rate Adjustments - \$15,486. The net result of 18 separate central rate adjustments is an addition of \$15,486 to WLRD costs in 2002.

[Link to Water & Land Resources Division \(WLRD\) – Surface Water Management \(SWM\) Financial Plan, 11 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Rural Drainage 1211/0845

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	3,449,789	0.00	0.00
		Status Quo **	1,868	0.00	0.00
		Status Quo Budget	3,451,657	0.00	0.00
		Contra	0		
		Direct Service Reductions			
DS01		Capital Transfer Reduction	(310,627)	0.00	0.00
			(310,627)	0.00	0.00
		Revenue Backed			
RB01		Proposed RDP rate increase	352,248	0.00	0.00
			352,248	0.00	0.00
		Technical Adjustment			
TA01		PSQ adjustments	(1,868)	0.00	0.00
TA02		DMS (increase of Lab Services)	20,000	0.00	0.00
TA03		Program shifts	32,672	0.00	0.00
			50,804	0.00	0.00
		Central Rate Adjustments			
CR25		Finance Rates	1,858	0.00	0.00
CR36		Lease Admin Fee	(500)	0.00	0.00
			1,358	0.00	0.00
		2002 Proposed Budget	3,545,440	0.00	0.00
		% Change over Status Quo	2.72%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

WLR/Rural Drainage Program Fund 1211

Significant Program Additions

Revenue-backed Add - \$352,248 and Revenue of \$341,250. On the strength of a proposed RDP fee increase, the RDP program for 2002 is essentially the same as the 2001 Adopted RDP budget, \$3,545,440 in 2002 versus \$3,449,789 in 2001. Lab service costs, \$20,000, Finance Internal Service Rates, \$1,858 and miscellaneous program shifts of \$32,672, account for the bulk of the RDP changes for 2002.

[Link to Rural Drainage Program Financial Plan, 9 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

River Improvement 1050/0740

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	3,491,219	13.50	0.50
	PE	Status Quo **	77,581	0.00	0.00
		Status Quo Budget	3,568,800	13.50	0.50
		Contra	0		
		Direct Service Reductions			
DS01		TLT Reduction	(31,809)	0.00	(0.50)
DS02		Transfer Senior Engineer to SWM fund 121	(85,501)	(1.00)	0.00
			(117,310)	(1.00)	(0.50)
		Revenue Backed			
RB01		Green River Flood Control Zone District (GRFCZD) add	135,987	0.00	0.00
			135,987	0.00	0.00
		Technical Adjustment			
TA01		PSQ changes and program shifts	(19,464)	0.00	0.00
			(19,464)	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(4,564)	0.00	0.00
CR08		ITS Infrastructure	(978)	0.00	0.00
CR10		Information Resource Management	1,211	0.00	0.00
CR13		Motor Pool Rate Adj.	(4,098)	0.00	0.00
CR21		Debt Service Adj.	(4,210)	0.00	0.00
CR25		Finance Rates	(60,087)	0.00	0.00
CR26		Retirement Rate Adj.	(332)	0.00	0.00
CR28		Equip Repair & Replace.	(49,215)	0.00	0.00
CR36		Lease Admin Fee	1,218	0.00	0.00
			(121,055)	0.00	0.00
		2002 Proposed Budget	3,446,958	12.50	0.00
		% Change over Status Quo	-3.41%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

WLRD – River Improvement (RIF)

Significant Program Reductions

Direct Service Reductions – (\$117,310). The 2002 budget includes a total of (\$117,310 in program reductions. (\$31,809) represents the reduction of .5 TLP and (\$85,501) represents the transfer of 1 FTE (a Senior Engineer) to WLRD/SWM.

Revenue-backed Add - \$135,987. Increased revenue from the Green River Flood Control Zone District (GRFCZD) is added along with a corresponding expenditure add, to match the GRFCZD budget and work program within RIF.

Technical Adjustments

Central Rates Adjustments – (\$121,055). Two central rates adjustments: Finance and ER&R contributed (\$60,087) and (\$49,215) respectively to the central rate reductions in the River Improvement Fund. Seven other central rate accounts contributed a total of (\$11,753) in additional savings.

Technical Adjustments – (\$19,464). PSQ changes and program shifts totaling (\$19,464) include (\$77,581) to adjust RIF's Budget from the 2002 PSQ back to the 2001 Adopted level.

[Link to River Improvement Fund Financial Plan, 12 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Inter-County River Improvement 1820/0760

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	49,768	0.00	0.00
		Status Quo **	156	0.00	0.00
		Status Quo Budget	49,924	0.00	0.00
		Contra	0		
		Technical Adjustment			
TA01		Technical account Adjustments	156	0.00	0.00
			156	0.00	0.00
		Central Rate Adjustments			
CR25		Finance Rates	(596)	0.00	0.00
			(596)	0.00	0.00
		2002 Proposed Budget	49,484	0.00	0.00
		% Change over Status Quo	-0.88%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

WLRD – Intercounty River Improvement (ICRI)

The 2002 request for ICRI reflects two small changes from the 2001 adopted budget: a (\$596) reduction in CX Finance charges and an ICRI technical adjustment of \$156.

[Link to Intercounty River Improvement Fund Financial Plan, 8 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Resource Lands & Open Space 0010/0383

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	2,728,006	32.00	1.00
	PE	Status Quo **	(416,867)	0.00	0.00
		Status Quo Budget	2,311,139	32.00	1.00
		Contra	0		
		Administrative Service Reductions			
AS01		Reduce Administrative positions	(425,840)	(6.00)	0.00
			(425,840)	(6.00)	0.00
		Direct Service Reductions			
DS01		Direct Service and Program reductions	(276,872)	(2.00)	(1.00)
			(276,872)	(2.00)	(1.00)
		Program Change			
PC01		Merge RLOS into WLRD; and reduce CX funding	(2,201,705)	(24.00)	
			(2,201,705)	(24.00)	
		Technical Adjustment			
TA01		Technical revisions and Contra elimination	778,729	0.00	0.00
			778,729	0.00	0.00
		Central Rate Adjustments			
CR08		ITS Infrastructure	5,836	0.00	0.00
CR10		Information Resource Management	2,870	0.00	0.00
CR11		Telecommunications Services	(489)	0.00	0.00
CR13		Motor Pool Rate Adj.	(1,500)	0.00	0.00
CR22		Long Term Lease	(136,301)	0.00	0.00
CR25		Finance Rates	(1,520)	0.00	0.00
CR26		Retirement Rate Adj.	(688)	0.00	0.00
CR36		Lease Admin Fee	(1,673)	0.00	0.00
CR39		COLA Adjustment	(51,986)	0.00	0.00
			(185,451)	0.00	0.00
		2002 Proposed Budget	0	0.00	0.00
		% Change over Status Quo	-100.00%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

WLRD – Resource Lands & Open Space

In the 2002 Executive Proposed Budget, RLOS has been eliminated as a CX department and integrated into DNR/WLRD with some program reductions and a corresponding reduction in CX funding. In 2003, the balance of the [2002] CX funding [\$667,000] will be eliminated as ongoing support to the RLOS programs.

Significant Program Reductions

Administrative Service Reductions – (\$425,840)/(6.0 FTEs). This reduction in RLOS is the result of reducing administrative staff as part of the RLOS reorganization which is eliminating the RLOS “CX” department and incorporating and integrating RLOS into WLRD at a reduced [CX] funding level.

Direct Service Reductions – (\$276,872)/(2.0 FTEs; 1.0 TLP). This reduction is due to the reorganization of RLOS and its incorporation into WLRD.

Program Changes – (\$2,201,705)/(24.0 FTEs). The balance of the RLOS CX department is being eliminated and RLOS is being incorporated into the DNR/WLRD organization structure. The remaining CX budget is hereby eliminated along with the [CX] revenue of \$1,547,513 and 24.0 FTEs.

Technical Adjustments

Technical Adjustment - \$778,729. These miscellaneous adjustments reflect adjustments necessary to eliminate expenditure contras and otherwise “zero-out” the department CX budget, since RLOS is being incorporated into WLRD.

Central Rate Adjustments - (\$185,451). RLOS will take net reductions of just over \$185,000 in central rates, with the main components being a \$136,301 reduction in Long Term Lease costs and a \$51,986 decrease in Cola. These central rate reductions include the impact of “zeroing” these accounts/charges out, due to the elimination of the CX department, and incorporating the charges into the new WLRD orgs.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Noxious Weed Control Program 1311/0384

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	509,578	3.00	4.64
	PE	Status Quo **	34,794	0.00	0.00
		Status Quo Budget	544,372	3.00	4.64
		Contra	0		
		Administrative Service Reductions			
AS01		Reduce Program Assistant Position	(49,463)	(1.00)	0.00
			(49,463)	(1.00)	0.00
		Revenue Backed			
RB01		Program Restoration	95,615	1.00	0.00
RB02		Enhanced Program	195,379	2.00	0.72
RB03		Add Aquatic Control	120,925	1.00	0.00
			411,919	4.00	0.72
		Technical Adjustment			
TA01		PSQ Adjustments and Program Shifts	44,190	0.00	0.00
			44,190	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	1,463	0.00	0.00
CR08		ITS Infrastructure	(217)	0.00	0.00
CR10		Information Resource Management	269	0.00	0.00
CR13		Motor Pool Rate Adj.	(2,827)	0.00	0.00
CR25		Finance Rates	(500)	0.00	0.00
CR26		Retirement Rate Adj.	(33)	0.00	0.00
			(1,845)	0.00	0.00
		2002 Proposed Budget	949,173	6.00	5.36
		% Change over Status Quo	74.36%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

WLRD – Noxious Weed Control Program

Administrative Service Reductions - (\$49,463)/(1.0 FTE): Reduce one administrative position.

Revenue-backed Adds - \$411,919/4.0 FTEs and .72 TLPs: Restore program, enhance the Noxious Weed program and add Aquatic Weed control based on \$366,644 in added revenue from an increase in the Noxious Weed Fee.

Technical Adjustments

Central Rate Adjustments - (\$1,845). The Noxious Weed Control Program will take net reductions in central rates of \$1,845 with the chief reduction in the Motor Pool rate.

Other Technical Adjustments - \$44,190 and \$25,685 in adjusted revenue. The \$44,190 represents miscellaneous PSQ adjustments and program shifts.

[Link to Noxious Weed Control Program Financial Plan, 7 KB .pdf](#)

Transportation

[Link to Department of Transportation Org Chart, 7 KB. .pdf](#)

TRANSPORTATION

Mission
Transportation

To provide mobility for the citizens of King County in a way that improves the environment, supports growth management and provides opportunities for economic development.

ISSUES AND PRIORITIES

The King County Department of Transportation's (DOT) 2002 Executive Proposed Budget is the product of an ongoing effort to address the transportation needs of King County in a cost-effective manner.

The Transit Division continues its mission to deliver cost-effective transit service to King County. The 2002 proposed budget is the product of an extensive review of ways to maximize service delivery fol-

lowing the loss of the Motor Vehicle Excise Tax revenue.

The Road Services Division will continue to be a leader, partner, and provider of regional and local transportation services; to have a significant role in regional transportation policy; to work with other agencies toward preserving the environment in King County; and to be an organization our employees are proud to work for. The Executive Proposed 2002 budget for Road Services has been structured to fund its existing obligations while increasing the contribution to the capital program. The Road Services capital program includes an acceleration of high priority capacity projects made possible by a bond financing proposal.

The Director's Office will continue to provide leadership, advocacy and support for the Department, its customers and the community. The Director's Office will ensure that the reduced and reorganized DOT planning function will generate a fully integrated approach to transportation problem solving by setting the direction for the functional planning elements in the divisions.

Consistent with the Department of Transportation's mission, Fleet Administration will provide quality and responsive vehicle services, parts, road materials and supplies at competitive cost to customers

King County International Airport will be under the administration of the DOT beginning in 2002. This measure is part of a broad-scale reorganization of a number of County agencies, described in more detail in the introduction to this document.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Community & Administrative Services 4640/5010m

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	3,828,075	32.50	0.00
	PE	Status Quo **	(62,774)	0.50	0.00
		Status Quo Budget	3,765,301	33.00	0.00
		Contra	0		
		Revenue Backed			
RB01		Support for Division Payroll and IBIS Procurement	20,217	0.00	0.00
RB02		Contributions to Unincorporated Area Council	119,251	0.00	0.00
RB03		Transfer of Multimedia Position	65,961	1.00	0.00
			205,429	1.00	0.00
		Technical Adjustment			
TA01		Benefits Contingency Adjustment to PSQ	902	0.00	0.00
TA02		Revenue Accounts Adjustment	0	0.00	0.00
			902	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(2,886)	0.00	0.00
CR08		ITS Infrastructure	(2,376)	0.00	0.00
CR10		Information Resource Management	2,915	0.00	0.00
CR11		Telecommunications Services	(535)	0.00	0.00
CR13		Motor Pool Rate Adj.	(245)	0.00	0.00
CR20		PAO Rates	(11,590)	0.00	0.00
CR22		Long Term Lease	22,464	0.00	0.00
CR25		Finance Rates	32,084	0.00	0.00
CR26		Retirement Rate Adj.	(902)	0.00	0.00
CR36		Lease Admin Fee	1,440	0.00	0.00
CR38		Major Maintenance Repair Fund MMRF	(13,294)	0.00	0.00
			27,075	0.00	0.00
		2002 Proposed Budget	3,998,707	34.00	0.00
		% Change over Status Quo	6.20%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

PROGRAM HIGHLIGHTS

Director's Office

The DOT Director's Office 2002 Proposed budget is essentially a status quo budget (2001 Adopted plus technical adjustments for cost-of-living and a number of internal service rates). There are several relatively minor changes.

Transfer Multimedia position from Roads to DOT Director's Office - \$65,961/1.00 FTE. This change represents the transfer of a position from Roads Division, where it was mainly concerned with Roads-related photographic work, to the Director's Office. The scope of this job will be expanded to include a variety of multimedia work for all divisions of DOT. These may include website development and maintenance, support of transit programming on County cable TV, and assisting with the e-mail alert system.

Transfer of unincorporated Area Councils support - \$119,251. Support for six unincorporated area councils will be shifted from DCHS to DOT and the Department of Natural Resources.

Particular areas of focus for 2002 will include

- Integrating the King County International Airport into the DOT
- Shifting emphasis toward strategic planning
- Providing media, community relations and intergovernmental relations support to the DOT divisions
- Working with state legislators to develop regional transportation alternatives
- Continuing work on Transit-Oriented Development projects and developing new ones that provide a variety of transit benefits to the County.

The total 2002 Executive Proposed Budget for the Director's Office is \$3,998,707, an increase of 4.5% over the 2001 Adopted Budget.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit 4640/5000m

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	362,016,898	3,570.60	18.25
	PE	Status Quo **	9,464,884	65.34	2.20
		Status Quo Budget	371,481,782	3,635.94	20.45
		Contra	0		
		Program Change			
PC01		Transit Contribution to King County GIS Consolidation	(69,763)	(1.00)	0.00
			(69,763)	(1.00)	0.00
		Revenue Backed			
RB01		Add Bus Service Hours	2,798,533	29.55	0.00
RB02		Paratransit Service: Maintain ADA plan service levels	1,902,010	0.00	1.00
RB03		Vanpool Program Changes	6,955	1.00	(1.00)
RB04		Conversion to Ultra-Low Sulfur Fuel	2,166,800	0.00	0.00
RB05		Prompt Payment Pilot Program	46,613	0.00	0.00
RB06		Transfer Transit Non-Revenue Vehicle Support	937,453	8.00	0.00
RB07		Renton TOD Project - Transit Contribution	45,000	0.00	0.00
RB08		Add Personnel Records Management	103,084	1.00	0.00
RB09		Transit Tunnel and Park/Ride Guard Services	291,620	0.00	0.00
			8,298,068	39.55	0.00
		Technical Adjustment			
TA01		Balancing employee benefits contingency account	32,869	0.00	0.00
TA02		Long-term Lease Rates Adjustment	(412,876)	0.00	0.00
TA03		Transfer Data Management Costs from Fleet Administration	52,760	0.00	0.00
TA04		Revenue Accounts Adjustment	0	0.00	0.00
			(327,247)	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(653,313)	0.00	0.00
CR07		ITS O&M	(133,764)	0.00	0.00
CR08		ITS Infrastructure	(243,728)	0.00	0.00
CR09		ITS GIS	101,916	0.00	0.00
CR10		Information Resource Management	320,277	0.00	0.00
CR11		Telecommunications Services	(33,784)	0.00	0.00
CR13		Motor Pool Rate Adj.	(4,326)	0.00	0.00
CR14		DCFM Space Charge	282,217	0.00	0.00
CR15		Insurance Charges	(2,589,015)	0.00	0.00
CR20		PAO Rates	(3,935)	0.00	0.00
CR22		Long Term Lease	926,728	0.00	0.00
CR25		Finance Rates	(287,092)	0.00	0.00
CR26		Retirement Rate Adj.	(32,869)	0.00	0.00
CR30		Transit Non-Revenue Vehicles	(2,492,558)	0.00	0.00
CR36		Lease Admin Fee	(977)	0.00	0.00
CR38		Major Maintenance Repair Fund MMRF	12,251	0.00	0.00
			(4,831,972)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit 4640/5000m

2002 Proposed Budget	374,550,868	3,674.49	20.45
% Change over Status Quo	0.83%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit Revenue Vehicle Replacement 4647/5002m

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	2,352,509	0.00	0.00
		Status Quo **	18,664	0.00	0.00
		Status Quo Budget	2,371,173	0.00	0.00
		Contra	0		
		Revenue Backed			
RB01		Vehicle Replacement Adjustment	5,111,055	0.00	0.00
			5,111,055	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(1,566)	0.00	0.00
CR08		ITS Infrastructure	(4)	0.00	0.00
			(1,570)	0.00	0.00
		2002 Proposed Budget	7,480,658	0.00	0.00
		% Change over Status Quo	215.48%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit Division

The 2002 Proposed operating budget for the Transit Division totals \$374.55 million and 3,695 FTEs including 20.5 TLTs. This Proposed Budget represents an increase of \$12.5 million or 3.5% over the 2001 Adopted Budget.

The 2001 budget included reductions to indirect, administrative, and support services totaling \$7.4 million and 83 FTEs, mainly owing to the loss of MVET (motor vehicle excise tax) revenues. These changes include reductions associated more with the loss of service and some of these reductions will be 'added back' in 2002. To offset part of the lost MVET, an across the board 25-cent bus fare increase was proposed and approved in 2001.

In November of 2001, King County voters took the opportunity to increase the sales tax dedicated to public transportation by 0.2 percent. Along with increased fare revenue, this has enabled Transit Division to begin the process of restoring the service hours cut in 2001.

Bus Service - \$2,798,533 and 29.6 FTEs: The 2002 operating budget includes an increase of 80,988 annual hours of bus service that will occur at the June and September service changes. Of this total 40,000 hours are Metro with the balance Sound Transit contracted service. The total budget impact of these service increments is \$2.8 million and 29.6 FTEs. In addition to an increase in the number of operators and mechanics, this package included funds to add support activities such as shelter and zone maintenance, service supervisors and base chiefs, and additional positions in human resources and customer sales.

Accessible Service, Paratransit - \$1,902,010 and 1.00 TLT: In 2002, the accessible services program is projected to increase by \$1.9 million, adding one TLT position. Of this total, 90 percent is for direct service changes and 10 percent is for associated administrative costs. This proposal will maintain the paratransit program at the service level described in the ADA (Americans with Disabilities Act) plan. Accessible Service is requesting support to develop a strategic plan for call center technology.

Vanpool Service - \$6,955 and conversion of one TLT to an FTE position: The vanpool program will be expanded by 40 van groups in 2002, with 36 new operating groups and four operations loaner vans. Transit anticipates a 5.6 percent increase in the number of daily riders using the program and estimates that there will be 19 replacement van purchases. The revenue projections include a 5 percent fare increase to keep pace with inflationary increased in operating and capital costs. The last fare adjustment was in 2000. (Vanpool fares are required to pay 100 percent of the direct operating and capital costs of the program plus 25% of the indirect costs.)

Ultra-Low Sulfur Fuel Conversion - \$2,166,800: This proposal will replace mufflers on diesel-powered motor coaches with units designed to significantly reduce exhaust emissions. The complete conversion of the fuel delivery system at transit bases and of the muffler/catalytic converter systems of all Transit-operated diesel coaches will occur over three years, beginning with East Base in 2001, Central and South Bases in 2002, and the remaining bases in 2003. This proposal, with a cost of \$2.2 million, is a response to concerns about regional air quality.

Transit Contribution to King County GIS Consolidation: This change (a reduction of approximately \$70,000 and one FTE position) results from the consolidation of King County GIS functions within the Department of Natural Resources and Parks. The DNR position will be responsible for maintaining a GIS street network to serve the needs of the County's transportation business.

Prompt Payment Pilot Program Contribution - \$46,613: The KC Finance Division has developed a pilot program to help realize payment discounts resulting from prompt payment of accounts. The goal is to reduce the cost of late payment penalties paid by County agencies. The cost of this pilot program is being shared equally by Wastewater and Transit Divisions.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit Non-Revenue Vehicle Support, Transfer from Fleet Administration - \$937,453 and 8.00 FTEs:

This proposal moves the responsibility for maintaining Transit's fleet of non-revenue vehicles to Transit Division from Fleet Administration. (This function was managed by the Transit Division prior to 1998). This change is expected to result in a reduction in operating expenses because replacement vehicles will be funded through the capital program. Transit Division operates a 7-day-a-week, 24-hour-per-day maintenance shop, which it needs to support Transit operations. Potential cost savings due to scheduling efficiencies are also anticipated.

Operating and Maintenance Expense, Renton Transit-Oriented Development (TOD) - \$45,000:

An agreement between King County and Renton with regard to a TOD project obligates the County to contribute \$45,000 towards ongoing operating costs of the facility. The Renton project increases the number of Park and Ride stalls available for use by transit riders during commuting hours.

Transit Assuming HR Records Management Responsibility - \$103,084 and 1.00 FTE: This proposal provides support and one FTE position in Transit Division for a person to manage DOT and DNR personnel records. The need for this arises out of the general County administrative reorganization.

Transit Facility Guard Services - \$291,620: This budget increase will enable Transit to continue the existing level of security services in the downtown Seattle transit tunnel and at several park-and-ride lots in the Transit system.

Technical Adjustment of Lease Accounts – \$(412,876): This is a technical adjustment of Transit Division's long-term lease rates which, in past years, had been budgeted in several accounts and is here consolidated to the appropriate, single account (55331).

Transit Revenue Vehicle Replacement, Transfer to CIP- \$5,109,485: This proposal provides a total of \$7.48 million for replacement of Transit's revenue vehicles (buses, trolleys, and all revenue-generating vehicles). The total allocation for this purpose will vary depending on the age and total usage of revenue vehicles; it was \$24.0 million in 1999, \$18.4 million in 2000, and only \$2.4 million in 2001.

Other: The King County GIS functions are being centralized in the Department of Natural Resources. Transit will show a reduction of \$69,763 and 1.00 FTE. Central rates charged to Transit by other County agencies decrease by \$4.8 million relative to 2001 Adopted levels. Approximately half this decrease is due to the transfer of maintenance and replacement responsibility for the Transit non-revenue fleet from Fleet Administration back to Transit. This reduction is partially offset by the addition of nearly \$940,000 in Transit's operating budget for this purpose.

The 2001 budget included \$650,000 as an estimate of the impact of the new classification/compensation study being implemented, an estimate developed by Transit Division staff. Further obligations resulting from the Professional-Technical Coalition settlement in 2001 will be covered with existing budget authority.

Revenues: The transit operating program receives roughly 90 percent of its revenue from the combination of sales tax and fare revenues, with sales tax providing 70 percent and fares providing 20 percent. The reliance on sales tax makes the Public Transportation Program revenue highly dependent on changes in the local economy. With a growing local economy, sales tax growth exceeded inflation for several years and looked strong going into 2001. However, current receipts indicate a decline in sales tax growth and projections are showing an actual decrease over 2000 revenues (excluding the additional 0.2 percent that Transit began to receive in June of 2001) and very modest growth in 2002. While not the only factor, the significant decline in the stock market has further added to this decline. Conway and Pederson, local economists, are in the process of preparing a sales tax forecast that would extend through 2007, based on the most recent information. There is a real possibility that this analysis may prompt a further change in sales tax projections in the out-years of the financial plan. Fare revenue, the other main revenue source for the operating program, is naturally dependent upon the level

PHYSICAL ENVIRONMENT PROGRAM PLAN

of fares and ridership. There was a fare increase in July of 2001 but a further increase isn't anticipated until 2007.

Funding: A new source of ongoing support for the operating program is a transfer from the capital program. Per financial policies, the sales tax received by the program is split between the operating (3/4) and capital (1/4) programs. Prior to the recent increase of 0.2 percent in the sales tax rate for public transportation, the operating program received sufficient revenue that it contributed to the capital program. While the 0.2 percent increase, expenditure reductions, and the fare increase offset much of the loss of MVET revenue, the sales tax split resulted in funds going to the capital fund. One result is that in 2003, \$21.7 million will be transferred from capital to operating. This is only the first of a projected increasing stream of annual transfers that roughly equal the incremental amount of sales tax going to the capital program.

Beyond 2002: Based on the current financial plan, which is awaiting final sales tax projections, annual service hours excluding Sound Transit will reach 3.8 million by the end of 2007, while 2007 bus ridership will total 108.5 million. Projected annual service grows between the end of 2001 and 2007 by 558,000 hours; however, 182,000 hours are for maintenance with 376,000 for "new" service. However, service won't reach fall, 1999, levels until September, 2003.

At the end of 2007, the current financial plan meets the fund balance requirements of the adopted financial policies. The CIP fund balance at the end of 2007 is only at \$2.4 million, providing limited possibilities for new initiatives that might arise in the updated six-year plan. The current financial plan includes \$72.5 million in borrowing to support new/expanded facilities. In so far as program funding relies on sales tax, these fund balances may be insufficient to address even a short-term downturn in sales tax revenues.

An important factor in developing the longer-term goals for King County Public Transportation will be the update and adoption of the six-year plan. Regardless of funding levels, the six-year plan will provide the foundation for the prioritization of service and the supporting capital program.

[Link to Transit Performance Indicators, 7 KB .pdf](#)

[Link to Public Transportation Enterprise Fund / 4640, 9 KB. pdf](#)

[Link to Public Transportation Fund - Operating Sub-Fund / 4641, 8 KB .pdf](#)

[Link to Public Transportation Fund - Revenue Fleet Replacement Sub-Fund / 4642, 7 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Roads 1030/0730

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	58,085,283	593.70	63.00
	PE	Status Quo **	1,183,577	0.00	7.00
		Status Quo Budget	59,268,860	593.70	70.00
		Contra	0		
		Program Change			
PC01		Surface Water Utility Rates	502,642	0.00	0.00
PC02		Regional Parks Trail Maintenance Contribution	392,923	0.00	0.00
PC03		Traffic Enforcement (DPS) Contribution	447,919	0.00	0.00
PC04		Central GIS Staffing Contribution	(130,461)	(2.00)	0.00
PC05		Term Limited Temporary (TLT) Adjustments	(284,233)	0.00	(16.00)
PC06		Environmental Staff Requirements	0	8.00	(8.00)
PC07		Roads CIP Staff Requirements	50,426	4.00	(2.00)
PC08		Legal Documents/Maps Preservation	0	1.00	(1.00)
PC09		Photography Services	(137,149)	(2.00)	0.00
PC10		ESA Cost Allocation	58,595	0.00	0.00
			900,662	9.00	(27.00)
		Revenue Backed			
RB01		Traffic City Services	526,191	5.00	2.00
RB02		Road Maintenance City Services	(531,381)	(6.00)	0.00
RB03		WLRD Loan-out Labor	0	0.00	(2.00)
			(5,190)	(1.00)	0.00
		Technical Adjustment			
TA01		Class Comp Salary Adjustments	1,007,308	0.00	0.00
TA02		DOT Administration Cost Allocation	181,333	0.00	0.00
TA03		Electricity Rate Increase	347,084	0.00	0.00
TA04		Labor Distribution	59,041	0.00	0.00
TA05		COLA Adjustment	(117,961)	0.00	0.00
TA06		Revenue Adjustment	0	0.00	0.00
			1,476,805	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(74,288)	0.00	0.00
CR07		ITS O&M	(7,668)	0.00	0.00
CR08		ITS Infrastructure	(41,140)	0.00	0.00
CR09		ITS GIS	94,385	0.00	0.00
CR10		Information Resource Management	53,254	0.00	0.00
CR11		Telecommunications Services	(33,593)	0.00	0.00
CR13		Motor Pool Rate Adj.	3,560	0.00	0.00
CR15		Insurance Charges	(735,579)	0.00	0.00
CR20		PAO Rates	(12,934)	0.00	0.00
CR21		Debt Service Adj.	(226,401)	0.00	0.00
CR22		Long Term Lease	189,871	0.00	0.00
CR25		Finance Rates	(795,593)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Roads 1030/0730

CR26	Retirement Rate Adj.	(13,080)	0.00	0.00
CR28	Equip Repair & Replace.	0	0.00	0.00
CR36	Lease Admin Fee	(11,694)	0.00	0.00
CR38	Major Maintenance Repair Fund MMRF	9,027	0.00	0.00
		(1,601,873)	0.00	0.00
	2002 Proposed Budget	60,039,264	601.70	43.00
	% Change over Status Quo	1.30%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Roads Construction Transfer 1030/0734

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	23,958,493	0.00	0.00
		Status Quo **	0	0.00	0.00
		Status Quo Budget	23,958,493	0.00	0.00
		Contra	0		
		Technical Adjustment			
TA01		Increased Transfer from Operating to Capital Funds	1,195,109	0.00	0.00
			1,195,109	0.00	0.00
		Central Rate Adjustments			
CR21		Debt Service Adjustment	(2,370)	0.00	0.00
			(2,370)	0.00	0.00
		2002 Proposed Budget	25,151,232	0.00	0.00
		% Change over Status Quo	4.98%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Stormwater Decant Program 1030/0726

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	808,540	0.00	0.00
		Status Quo **	1,089	0.00	0.00
		Status Quo Budget	809,629	0.00	0.00
		Contra	0		
		Revenue Backed			
RB01		Stormwater Decant Program - Volume Reduction	(207,571)	0.00	0.00
			(207,571)	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(46)	0.00	0.00
CR25		Finance Rates	(5,229)	0.00	0.00
			(5,275)	0.00	0.00
		2002 Proposed Budget	596,783	0.00	0.00
		% Change over Status Quo	-26.29%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Roads Division

The primary goals of the 2002 Executive Proposed Road Services budget were to ensure continued increases in the amount transferred from the Road Fund to the Road Construction Fund while ensuring availability of funding in the six year financial plan for a Road Safety and Retrofit program. In 2002 the transfer to the capital fund increases by \$1.2 million and the six-year financial plan reserves \$23.5 million for the safety and retrofit program. This has been accomplished by limiting growth to operating budget programs, identifying staff efficiencies, and continuing the statutory road levy growth rate. This budget result is significant given that there were mandatory cost increases associated with electricity rates, Class Comp settlement reserves and Surface Water Utility rate increases.

The proposed 2002 budget also reflects a net reduction in service requested from contract cities, which results in a corresponding reduction in revenue from contract cities. The decline is caused by a reduction in the routine ongoing road maintenance contract work requested by the cities of Sammamish, Maple Valley, Burien, Kenmore and Lake Forest Park as they transition toward providing for a portion of their own basic road maintenance needs. The decline is partially offset by increases requested from the contract cities for the more technical traffic operations services the Road Services Division provides to cities.

The total 2002 Executive Proposed Budget for Road Services is \$60,039,624 and 601.7 FTEs. The Road Services Vector Decant budget is \$596,783. The Road Construction Transfer to the capital programs is \$25,151,232.

Program Changes

Surface Water Utility Rates -- \$502,642. Per mile charge resulting from the net increase of road miles over the past two years. \$416,358 of the increase is added to the budget and financial plan reflecting a proposed 14% rate increase in SWU fees beginning in 2002.

Regional Parks Trail Maintenance Contribution -- \$392,923. Road fund contribution to Parks for the maintenance of regional trails used as transportation corridors.

Traffic Enforcement (DPS) Contribution -- 447,919. Additional Road fund contribution to DPS for traffic enforcement motorcycle officers. The increment covers administrative overhead costs identified for full cost recovery.

Central GIS Staffing Contribution -- (\$130,461/2FTE's). Transfer of 2 FTE to DNR to implement the Roads component of the King County GIS consolidation.

Term Limited Temporary Adjustments -- (\$284,233/16 TLTs). Term Limited Temporary adjustments associated with completed terms and TLTs added mid-year associated with additional bodies of work.

Environmental Staff Requirements -- 8 FTEs/(8 TLTs). Conversions to FTEs from Term limited (TLT) positions due to ESA and other environmental regulatory driven ongoing staffing requirements in the Maintenance Section's Environmental Unit.

Roads CIP Staff Requirements -- \$50,426/4 FTEs/(2 TLTs). Conversions to FTEs from Term limited (TLT) positions due to ongoing Roads CIP driven requirements. Three are in Engineering Services (Materials Lab Clerical, Environmental Sr. Engineer, and Bridges Engineer) and one in Traffic (Sr. Engineer to support the expanding Neighborhood Enhancement Program).

Legal Documents/Map Preparation -- 1 FTE/(1 TLT) Conversion to FTE of a TLT to continue the ongoing legally required map restoration efforts initiated in 1999.

Photography Services -- (\$137,149/2 TLTs) Transfer of reimbursable photography functions to ITS - Graphics Unit. Photographer position converted to video production and coordination position in DOT Admin. Lab Technician FTE moving to ITS.

PHYSICAL ENVIRONMENT PROGRAM PLAN

ESA Cost Allocation -- \$58,595. The net Road Services contribution for ESA Office costs in the 2002 Executive Proposed Budget.

Revenue Backed Adjustments

Traffic City Services – \$526,191. Inventory driven increases in city contract budgets for ongoing traffic maintenance plus discretionary, electrical inspection, traffic count and thermoplastic markings services. In 2002, additional city services resources are proposed to provide street light maintenance and striping service to additional cities.

Road Maintenance City Services – (\$531,181). Reductions in services requested for road maintenance primarily from the city of Sammamish.

Water and Land Resources Department Loan-Out Labor. Reductions in flood control structures maintenance along major rivers as requested from WLRD.

Technical Adjustments

Class Comp Salary Adjustments -- \$1,007,308. Salary and benefit increases associated with the remaining Class Comp union settlements (after loan-out labor).

DOT Administration Cost Allocation – \$181,333. Revised allocation for coverage of the DOT Director's Office among the four DOT divisions (Transit, Roads, Fleet and Airport).

Electricity Rate Increase -- \$347,084. Electrical rate increases from 2000 to 2002 from Seattle City Light and Puget Sound Energy. Rates are projected to be up by 88% in 2002 from the 2000 level.

Labor Distribution -- \$59,041. Adjustments associated with matrixed labor and administrative overhead cost recovery from outside customers.

COLA Adjustment – (\$117,961). Reduction of COLA rate of 2.7% assumed in the PSQ to 2.34% in Executive Proposed

[Link to Road Financial Plan, 7 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Stormwater Decant Program

Program Changes

Volume Reduction -- (\$207,571). Due to a reduction in the anticipated volumes to be processed at the Road Services decant facilities the 2002 budget removes the Star Lake facility costs and associated revenue.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Road Construction Transfer

Program Changes

Increased Transfer from Road Fund to Capital Funds -- \$1,195,109. The increase in the transfer amount results in a total of \$25,151,232 to the capital fund. This transfer is supplemented in the capital fund by bond proceeds, Vehicle License Fee revenue, grants and other fund sources.

Fleet Administration

Fleet Administration Division manages the County's non-revenue vehicles in the Motor Pool Fund, the Wastewater Equipment Rental and Revolving Fund, and the Public Works Equipment Rental and Revolving Fund. In the 2002 Executive Proposed Budget, Fleet Administration has developed a budget with charges to user agencies held below the rate of inflation. The growth rate for Motor Pool central rates, after making a one-time adjustment to the life-cycle schedule for Sheriff's vehicles, is 2.3%.

The rate charged to agencies is based primarily on two categories: vehicle maintenance and vehicle replacement. Fleet uses an industry standard model to determine the economically efficient time to replace a vehicle. This vehicle replacement model considers variables such as annual costs, re-sale/salvage value, and purchase price.

In 2002 the Transit Division will take responsibility for the maintenance and replacement of their non-revenue vehicles. These vehicles are currently managed by Fleet Administration in their Transit Non-Revenue Vehicle (TNRV) fund. This fund will be proposed for closure in a November 2001 fund closure ordinance.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Motor Pool 5580/0780

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	10,687,051	21.00	0.00
	PE	Status Quo **	(1,290,564)	0.00	0.00
		Status Quo Budget	9,396,487	21.00	0.00
		Contra	0		
		Revenue Backed			
RB01		Fleet Maintenance Program Adjustment	111,391	0.00	0.00
RB02		Vehicle Equipment Replacement Above PSQ	457,039	0.00	0.00
			568,430	0.00	0.00
		Technical Adjustment			
TA01		Reallocation of Central Rates Among Fleet Funds	32,295	0.00	0.00
			32,295	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	1,380	0.00	0.00
CR07		ITS O&M	650	0.00	0.00
CR08		ITS Infrastructure	2,600	0.00	0.00
CR10		Information Resource Management	2,602	0.00	0.00
CR21		Debt Service Adj.	(9,933)	0.00	0.00
CR22		Long Term Lease	(5,958)	0.00	0.00
CR25		Finance Rates	(152,373)	0.00	0.00
CR26		Retirement Rate Adj.	(383)	0.00	0.00
CR36		Lease Admin Fee	(331)	0.00	0.00
CR38		Major Maintenance Repair Fund MMRF	430	0.00	0.00
CR39		COLA Adjustment	(4,484)	0.00	0.00
			(165,800)	0.00	0.00
		2002 Proposed Budget	9,831,412	21.00	0.00
		% Change over Status Quo	4.63%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Motor Pool ER&R Fund

Revenue Backed Adjustments

Fleet Maintenance Program Adjustment - \$111,391. The budget authority necessary for operations and maintenance costs is proposed to increase by \$111,391.

Vehicle Equipment Replacement Adjustment - \$457,039. The budget authority necessary to replace vehicles in 2002 will increase by \$457,039. While agency contributions to Motor Pool are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life-cycle in any particular year.

Central Rate and Technical Adjustments

Central Rates and Technical Adjustments – (\$133,505). The central rate budget authority is reduced by a net \$133,505. The \$165,800 central rate reduction, primarily due to the Finance rate decrease, is partially offset by \$32,295 technical adjustment intended to more equitably assign central rates among the three Fleet Administration Funds.

[Link to Motor Pool Financial Plan, 10 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Equipment Repair & Replacement (ER&R) 5570/0750

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	7,760,407	47.00	0.00
	PE	Status Quo **	366,039	0.00	0.00
		Status Quo Budget	8,126,446	47.00	0.00
		Contra	0		
		Revenue Backed			
RB01		Equipment Replacement Adjustment	1,717,120	0.00	0.00
RB02		Fleet Maintenance Program Adjustment	182,767	0.00	0.00
RB03		Transfer of Personal Property/Fixed Asset Data Mgmt	341,213	4.00	1.00
			2,241,100	4.00	1.00
		Technical Adjustment			
TA01		Reallocation of Telecomm Rates among Fleet Funds	(33,222)	0.00	0.00
			(33,222)	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(12,486)	0.00	0.00
CR07		ITS O&M	(1,718)	0.00	0.00
CR08		ITS Infrastructure	2,595	0.00	0.00
CR10		Information Resource Management	4,216	0.00	0.00
CR11		Telecommunications Services	(2,437)	0.00	0.00
CR15		Insurance Charges	(10,189)	0.00	0.00
CR21		Debt Service Adj.	58,984	0.00	0.00
CR22		Long Term Lease	5,048	0.00	0.00
CR25		Finance Rates	(361,843)	0.00	0.00
CR26		Retirement Rate Adj.	(942)	0.00	0.00
CR36		Lease Admin Fee	363	0.00	0.00
CR38		Major Maintenance Repair Fund MMRF	430	0.00	0.00
CR39		COLA Adjustment	(6,790)	0.00	0.00
			(324,769)	0.00	0.00
		2002 Proposed Budget	10,009,555	51.00	1.00
		% Change over Status Quo	23.17%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Public Works ER&R Fund

Revenue Backed Adjustments

Equipment Replacement Adjustment - \$1,717,120. The budget authority necessary to replace vehicles in 2002 will increase by \$1,717,120. While agency contributions to Motor Pool are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life-cycle in any particular year.

Fleet Maintenance Program Adjustment - \$182,767. The costs for operations and maintenance are proposed to increase by \$111,391.

Transfer of Personal Property/Fixed Asset Data Management - \$341,213. In 2002 the Personal Property and Fixed Asset Data Management Section is transferred to Fleet Administration. This transfer is consistent with the reorganization ordinance approved in 2001 that moved the asset management responsibilities out of the Property Services division of the Department of Construction and Facilities Management.

Central Rate and Technical Adjustments

Central Rates and Technical Adjustments – (\$357,991). In addition to a direct \$324,769 central rate reduction the rates were also reduced indirectly in a \$33,222 technical adjustment intended to more equitably assign central rates among the three Fleet Administration Funds.

[Link to Public Works ER&R Financial Plan, 8 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit Non-Revenue Vehicle Rental & Revolving 5431/0136

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	2,022,830	8.00	0.00
	PE	Status Quo **	175,242	0.00	0.00
		Status Quo Budget	2,198,072	8.00	0.00
		Contra	0		
		Technical Adjustment			
TA01		Budget Authority Transfer to Transit	(2,183,821)	(8.00)	0.00
			(2,183,821)	(8.00)	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(1,365)	0.00	0.00
CR08		ITS Infrastructure	(579)	0.00	0.00
CR10		Information Resource Management	718	0.00	0.00
CR21		Debt Service Adj.	(9,877)	0.00	0.00
CR25		Finance Rates	(564)	0.00	0.00
CR26		Retirement Rate Adj.	(160)	0.00	0.00
CR38		Major Maintenance Repair Fund MMRF	(1,289)	0.00	0.00
CR39		COLA Adjustment	(1,135)	0.00	0.00
			(14,251)	0.00	0.00
		2002 Proposed Budget	0	0.00	0.00
		% Change over Status Quo	-100.00%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Transit Non-Revenue Vehicle Fund

Significant Program Reductions

Budget Authority Transfer to Transit – (\$2,183,821). This budget authority reduction serves to remove all prior year level of budget authority. This reduction is consistent with the transfer of Transit non-revenue vehicles from the Transit Non-Revenue Vehicle Fund (TNRV) to the Transit Division. This fund will be proposed for closure in a November 2001 fund closure ordinance.

Technical Adjustments

Central Rate Reduction due to Transfer to Transit – (\$14,251). The central rate budget authority based on 2001 is no longer necessary in the TNRV fund that is scheduled for closure prior to 2002.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Wastewater Equipment Rental & Revolving 5441/0137

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	991,345	0.00	0.00
	PE	Status Quo **	(357)	0.00	0.00
		Status Quo Budget	990,988	0.00	0.00
		Contra	0		
		Revenue Backed			
RB01		Vehicle Equipment Replacement Above PSQ	1,155,144	0.00	0.00
RB02		Operating & Maintenance Program - Vehicles/Equipment	52,036	0.00	0.00
			1,207,180	0.00	0.00
		Technical Adjustment			
TA01		Reallocation of Central Rates Among Fleet Funds	7,510	0.00	0.00
			7,510	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adjustment	11,132	0.00	0.00
CR22		Long Term Lease	5,958	0.00	0.00
CR25		Finance Rates	44,273	0.00	0.00
CR38		Major Maintenance Repair Fund MMRF	429	0.00	0.00
			61,792	0.00	0.00
		2002 Proposed Budget	2,267,470	0.00	0.00
		% Change over Status Quo	128.81%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Wastewater ER&R Fund

Significant Program Additions

Vehicle Equipment Replacement and Maintenance – \$1,155,144. The budget authority necessary to replace vehicles in 2002 will increase by \$1,155,144. While agency contributions to Motor Pool are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life-cycle in any particular year.

Operating & Maintenance Program – Vehicles/Equipment – \$52,036. The costs for operations and maintenance are proposed to increase by \$52,036.

Central Rates and Technical Adjustments

Allocation of Central Rates -- \$69,302. Transfer of central rates, \$61,792, and technical adjustment of central rate allocation, \$7,510, to more equitably assign central rates among the three Fleet Administration Funds.

[Link to Wastewater ER&R Financial Plan, 8 KB .pdf](#)

PHYSICAL ENVIRONMENT PROGRAM PLAN

Airport 4290/0710

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	12,132,960	52.00	5.75
	PE	Status Quo **	407,657	0.00	0.00
		Status Quo Budget	12,540,617	52.00	5.75
		Contra	0		
		Administrative Service Reductions			
AS01		Reduction in Operating Administration	(154,445)	0.00	0.00
AS02		Elimination of Aviation Education TLT	(66,532)	0.00	(1.00)
			(220,977)	0.00	(1.00)
		Program Change			
PC01		Re-assignment of Work: Maintenance and Engineering Low-orgs	(45,097)	0.00	0.00
			(45,097)	0.00	0.00
		Revenue Backed			
RB01		Adjustment for ARFF Car-per-Officer Benefit	120,000	0.00	0.00
RB02		Add Engineering Technician - net increase of 0.50 FTE	33,561	0.50	(0.50)
RB03		Roof Repairs, Air Traffic Control Tower and Guardian 1 Building	90,000	0.00	0.00
RB04		Electronic Imaging of Documents	100,000	0.00	0.00
RB05		Complete Airport Survey	200,000	0.00	0.00
RB06		Develop FAA-required Minimum Standards	29,400	0.00	0.00
RB07		Property Appraisal Update	30,571	0.00	0.00
RB08		Loan-in of DCFM Developmentally Disabled Janitorial Crew	261,431	0.00	0.00
			864,963	0.50	(0.50)
		Technical Adjustment			
TA01		Correction of COLA adjustment from PSQ	(3,108)	0.00	0.00
TA02		Transfer of Debt Service to Capital Budget	(765,569)	0.00	0.00
TA03		Reduction in ARFF-related Travel and Radio Expenditures	(2,000)	0.00	0.00
TA04		Operating Increase for Aviation Education	6,205	0.00	0.00
TA05		Reallocation of Maintenance Operating Expenditures	15,250	0.00	0.00
TA06		Overhead Adjustment due to Reorganization	124,813	0.00	0.00
			(624,409)	0.00	0.00
		Central Rate Adjustments			
CR05		CX Overhead Adj.	(16,742)	0.00	0.00
CR07		ITS O&M	(2,212)	0.00	0.00
CR08		ITS Infrastructure	30	0.00	0.00
CR09		ITS GIS	(492)	0.00	0.00
CR10		Information Resource Management	4,664	0.00	0.00
CR11		Telecommunications Services	(2,555)	0.00	0.00
CR15		Insurance Charges	(12,684)	0.00	0.00
CR20		PAO Rates	9,330	0.00	0.00
CR21		Debt Service Adj.	(964,944)	0.00	0.00
CR25		Finance Rates	64,190	0.00	0.00
CR26		Retirement Rate Adj.	(1,198)	0.00	0.00

PHYSICAL ENVIRONMENT PROGRAM PLAN

Airport 4290/0710

CR39	COLA Adjustment	(14,612)	0.00	0.00
		(937,225)	0.00	0.00
	2002 Proposed Budget	11,577,872	52.50	4.25
	% Change over Status Quo	-7.68%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Airport Construction Transfer 4290/0716

Code	Item#	Description	Expenditures	FTEs *	TLPs
Program Area					
		2001 Adopted	1,000,000	0.00	0.00
		Status Quo **	0	0.00	0.00
		Status Quo Budget	1,000,000	0.00	0.00
		Contra	0		
		Technical Adjustment			
TA01		No Adjustments from PSQ	0	0.00	0.00
			0	0.00	0.00
		No Change Items Proposed			
NC01		No changes in 2002 Proposed Budget	0	0.00	0.00
			0	0.00	0.00
		2002 Proposed Budget	1,000,000	0.00	0.00
		% Change over Status Quo	0.00%		

* FTEs do not include Temporaries and overtime.

** This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

PHYSICAL ENVIRONMENT PROGRAM PLAN

Airport

Significant Program Reductions

Administrative Operating Reductions - (\$154,455). One-time costs have been identified and eliminated and administrative efficiency measures implemented for this reduction.

Elimination of Aviation Education TLT - (\$66,532) and (1.00 TLT). This TLT position was a backfill for an existing FTE PAIII position filled in May of 2001.

Revenue-Backed Program Additions

ARFF Car-per-officer Program - \$120,000. This request reflects the cost of providing a fully equipped Sheriff's deputy patrol car for each of four deputies anticipated to fill vacant ARFF positions at the Airport in 2002.

Create Full-FTE Engineering Technician Position - \$33,561, 1.00 FTE, and (0.50 TLT). This request would create a 1.00 FTE position and eliminate a 0.50 TLT position in response to increasing workload in the Airport's engineering section.

Maintenance Contracts, Airport Buildings Re-roofing - \$90,000. This request would provide for roof replacement on the Air Traffic Control Tower and the Guardian 1 Building, necessary maintenance not budgeted elsewhere.

Electronic Imaging of Archived Documents - \$100,000. This request is for a contract to electronically scan and store two million documents, many of them old and deteriorating, which currently exist only in paper form.

Airport Survey - \$200,000. This request is for updating Airport's physical survey information, including establishing boundaries, confirming necessary information for proper administration of leases, and bringing title information up to date.

Develop FAA Minimum Standards - \$29,400. This request is for a consultant contract to develop minimum standards, as required by the FAA, for the operation of the KCIA. This work forms part of the Airport's ongoing review and revision of its rules and regulations.

Property Appraisal Update - \$30,571. This request would support the cost of an updated initial appraisal report of all Airport leased premises by an outside appraiser.

Support DCFM Developmentally Disabled Janitorial Crew - \$261,431. This request will support the full cost of a crew of ten developmentally disabled janitorial staff (FTEs will remain in DCFM) who will provide cleaning services at the Airport.

Technical Adjustments

Debt Service Transfer to Capital Budget - (\$765,569). Bond debt service, formerly budgeted in the Airport's operating budget, is being shifted to the CIP budget, offsetting some of the one-time and ongoing increases to the operating budget for 2001.

Engineering Section Reorganization - (\$45,097). A number of utility and maintenance accounts are being shifted from the maintenance section to engineering for better monitoring and analysis of expenditures.

Adjustment of Maintenance Operating Expenditures - \$15,250. One-time costs are eliminated, utility charges reduced per projected usage, and various supplies and equipment accounts adjusted in anticipation of 2002 needs.

Overhead Adjustment Resulting from Reorganization of DOT - \$124,813. This adjustment is the result of moving Airport from DCFM to the Department of Transportation.

[Link to Airport Performance Indicators, 5 KB .pdf](#)

[Link to Airport Financial Plan, 7 KB .pdf](#)

[Link to Physical Environment Program Plan Table, 10 KB .pdf](#)